



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

SAFETY COMMITTEE MINUTES

Date: 10/19/2017

Rockaway Valley Regional Sewerage Authority

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on October 19, 2017 at Rockaway Valley Regional Sewerage Authority. The following members and professionals were in attendance.

AUTHORITY	NAME
Bayshore Regional SA	J. Michael Broyles
Hackettstown MUA	Joe King
Hanover SA	John Adamsky
Jersey City MUA	David Wissen
Lacey MUA	Darren Coraggio
Manasquan River Regional SA	Kevin McHenry
Mantua MUA	Don Bonney
	Terry Brown
Middletown SA	Amanda Young
Musconetcong SA	James Schilling
North Bergen MUA	Lonnia Simmons
Passaic Valley WC	Joe Aldighieri
	Clemenza Goglucci
	George Lewis
Raritan Twp. MUA	Mike Sciss
Rockaway Valley RSA	Robert Bocchino
	Mario Bonaccorso
	Maria Brush
	Joanne Mondsini
	Eric Reichert
	Scott Trimmer

Secaucus MUA	Brian Beckmeyer
Somerset Raritan Valley SA	Linda Hering
	Dennis Smith
Two Rivers Water RA	Sharon Ham
Western Monmouth UA	Ed Kovacs
	George White
	Bill Witt
AUTHORITY	NAME
PERMA	
Hardenburgh Insurance Group	
J. A. Montgomery	Brian Maitland

TECHNICAL TRAINING: **CDL Rules and Regulations: What you don't know can't hurt you? Thinks again!**
Presented by Stephen Ferris, President/CEO, EBF Enterprises

MEETING COMMENCEMENT: The NJUA Executive Safety Committee meeting began at 11:30 AM.

APPROVAL OF MINUTES: Minutes for July 20, 2017 NJUA Executive Safety Committee meeting approved.

SAFETY DIRECTOR'S REPORT:

- ***Safety Director Communications***
 - 7/5/17: MSI Bulletin- Class III Officers
 - 7/10/17: MSI Training Schedule
 - 7/24/17: MSI Bulletin- Preventing Heat-Related Illnesses
 - 8/10/17: MSI Bulletin- Ticks & Tick-borne Diseases
 - 8/24/17: MSI Training Schedule
 - 9/5/17: MSI Bulletin- Office Safety
 - 9/26/17: MSI Training Schedule
 - 10/9/17: MSI Bulletin- October is Fire Prevention Month
- ***MEL Safety Institute***
 - MSI Monthly Training Schedule
 - MSI 2018 Class Request Announcement: Deadline was 9/30/17
 - MEL Safety & Ed Committee on August 21st
- ***Safety Incentive Program***
 - Mid-Year Report due July 15, 2017
 - End-Year Report due January 15, 2018

LOST TIME ACCIDENT FREQUENCY:

Brian Maitland provided the month-ending July 31, 2017 LTAF Report. The NJUA JIF had a LTAF of 1.79 (compared to 2.22 as of July 31, 2016) which was the 11th out of the 15 MEL JIF's.

The NJUA JIF 3 year LTAF average as of July 31, 2017 is 2.08, 14th best of 15 MEL JIF's.

MEETING TOPIC COMMITTEE:

- Will be meeting in December to discuss topics for the upcoming year. Any thoughts or suggestion for different topics are welcomed.
- If you would like to host a meeting please let your consultant know.

PEOSH ADVISORY COMMITTEE:

- The committee met on July 27, 2017 and information presented is contained in PEOSH activities reports from 4/1/17 to 6/30/17.
- Most frequently cited violations during this timeframe
 - “Failure to main OSHA 300 logs” with 36 citations.
 - “No emergency action plan” and “No written fire prevention” plan with 17 citations each.
 - “No Hazard Communication training” with 13 citations.
 - “Lockout Tagout and Circuit breaker that were not labeled in the panel”
- Programmed Inspections
 - According to the information presented, as part of their 5 year strategic plane, PEOSH continues to focus on Fire Departments, Public Works Departments, Water Treatment Plants, and public nursing homes.
- On-Site Visits
 - Between April 1, 2017 and through June 30, 2017 PEOSH conducted 69 general inspections.
 - These inspections resulted in the identification of 636 violations with 56 orders to comply being issued.
 - There were 13 “No Hazard” letters issued for the visited facilities.

SAFETY EXPO UPDATES:

We had over 200 attendees at the two expos this year. The Safety Expo committee will be meeting in December to beginning planning for 2018. Any thoughts or suggestion for different tracks are welcomed.

WEBSITE/ SAFETY MANUAL:

- Website has been updated with the remaining meeting for 2017
- Safety Manual will be discussed in December.

OLD BUSINESS:

Recent Events:

- January 26, 2017 Workplace Injury & Illness Recording Webinar
https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html
- February 22, 2017 Safety Breakfast
- April 20, 2017 AED at Rockaway Valley Regional SA
- May 19, 2017 First Aid / CPR Day at Two River Water Reclamation Authority
- May 23, 2017 Lab Safety at Jackson MUA
- June 23, 2017 Middlesex Safety Expo
- July 20, 2017 Plant tour at a Lakewood MUA
- August No meeting
- September 30, 2017 Camden Safety Expo
- October 19, 2017 Reasonable suspicion / CDL driver update at Rockaway Valley Regional SA

NEW BUSINESS:

Upcoming Events:

- November 9, 2017 Cyber Security at Merchantville Pennsauken Water Commission
- November 16, 2017 First Aid/ CPR Day at Passaic Valley Water Commission
- December 14, 2017 Environmental Update at Evesham MUA

COMMENTS FROM THE MEMBERS: There were no comments from the members.

NEXT MEETING: November 9, 2017 at Merchantville Pennsauken Water Commission.

ADJOURNMENT: The NJUA Executive Safety Committee was adjourned at 12:10 PM.