

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
OPEN MINUTES
JANUARY 25, 2017
TOMS RIVER MUA
10:30 AM**

Meeting of Executive Committee called to order by Michael Gianforte, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE – Chairman Gianforte led Commissioners in the Pledge of Allegiance

ROLL CALL OF 2016 EXECUTIVE COMMITTEE:

Michael Gianforte, Chairman	Two Rivers Water Reclamation Authority	Present
Robert Fischer, Secretary	Bayshore Regional SA	Present
Brian Bigler	Secaucus MUA	Present
Robert Burner	Cape May County MUA	Present
Frank Pastena	North Bergen MUA	Present
Bernard Rutkowski	Toms River MUA	Present
Justin Flancbaum	Lakewood MUA	Present

EXECUTIVE COMMITTEE ALTERNATES:

Thomas Horn, Alt#1	Lambertville MUA	Present
Richard Brand, Alt #2	East Windsor MUA	Present
Jill Plesnarski, Alt#3	Readington-Lebanon SA	Present
Gary Vaccaro, Alt #4	Brick MUA	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	Perma Risk Management Cathleen Kiernan
Attorney	Berry, Sahradnik, Kotzas & Benson, P.C. Robert Budesa
Claims Service	Qual-Lynx Kathy Kissane
Safety Director	JA Montgomery Risk Control Joanne Hall
Managed Care	QualCare Donna Setzer
Underwriting Manager	Capacity Coverage Jon Ziman

Treasurer

Stuart Neuhof

FUND COMMISSIONERS AND ALTERNATES PRESENT:

Jim Diaz, Jackson Township MUA
Ivy Robinson, Plainfield MUA

ALSO PRESENT:

Mike Avalone, Conner Strong & Buckelew
Tom Fitzpatrick, Fairview Insurance
Michael McLaughlin, Marsh & McLennan
Kathy Young, Alamo Insurance
Chuck Casagrande, Danskin Insurance
Alison Kelly, Danskin Insurance
Brian Monaghan, Insurance Agency Management
Peter Soriero, Allied Risk Management
George Crosby, BGIA
Edward Cooney, Conner Strong & Buckelew
Bradford Stokes, PERMA Risk Management
Karen A. Read, PERMA Risk Management

APPROVAL OF MINUTES: December 21, 2016 Open Minutes.

MOTION TO APPROVE DECEMBER 21, 2016 OPEN MINUTES.

Moved: Commissioner Pastena
Second: Commissioner Fischer
Vote: Unanimous

CORRESPONDENCE: None

MOTION TO ADJOURN SINE DIE MEETING:

Moved: Commissioner Pastena
Second: Commissioner Bigler
Vote: Unanimous

Sine Die meeting adjourned - chairs vacated and Executive Director to conduct meeting.

2017 NJUA FUND COMMISSIONERS			
First Name	Last Name	Authority	Roll Call
Bob	Fischer	Bayshore Regional Sewerage Authority	Present
Beverly	Clayton	Beachwood Sewerage Authority	
Edward	Cammarato	Berkeley Township MUA	
Peter	Cunningham	Berkeley Township Sewerage Authority	

Thomas	Timko	Bernards Township Sewerage Authority	
Richard	Eustace	Bordentown Sewerage Authority	
Gary	Vaccaro	Brick Township MUA	Present
Cheryl	Santore	Buena Borough Municipal Utilities Authority	
Rob	Burner	Cape May County Utilities Authority	Present
Brian	Curreri	Carlstadt Sewerage Authority	
James	DeBlock	Carney's Point Sewerage Authority	
Richard	Strobel	Cinnaminson Sewerage Authority	
Melissa	Paulis	Clinton Township Sewerage Authority	
Robert	Hatalovsky	Deptford Township MUA	
Richard	Brand	East Windsor MUA	Present
Theodore	Lewis	Eatontown Sewerage Authority	
Elaine	Super	Egg Harbor Township Municipal Utilities Authority	
Jeff	Rollins	Evesham MUA	
Soulmaz	Khojasteh	Franklin Township Sewerage Authority	
Kathy	Corcoran	Hackettstown MUA	
Stephen	Blankenship	Hamilton MUA	
Michael	Wynne	Hanover Township Sewerage Authority	
Scott	Lynn	Hillsborough Twp MUA	
James	Diaz	Jackson Township Municipal Utilities Authority	Present
Kevin	Carr	Jersey City MUA	
Kevin	O'Sullivan	Kearny Municipal Utilities Authority	
Deborah	Kramer	Lacey Municipal Utilities Authority	
Justin	Flanbaum	Lakewood MUA	Present
Thomas	Horn	Lambertville MUA	Present
Earl	Sutton	Little Egg Harbor Municipal Utilities Authority	
Joseph	Weber	Logan Township MUA	
Joseph	Martone	Long Branch Sewerage Authority	
Michael	Chapman	Lower Township MUA	
Brian	Brach	Manasquan River Regional Sewerage Authority	
William	Krebs	Mantua MUA	
Michael	Saraceni	Merchantville-Pennsauken Water Commission	
Raymond	Nierstedt	Township of Middletown S.A.	
Michael	Sacks	Monmouth Count Bayshore Outfall Authority	
Jerry	Moore	Monroe Municipal Utilities Authority	
Robert	Maybury	Mount Holly Municipal Utilities Authority	
James	Benson	Musconetcong Sewerage Authority	
Gary	Burns	North Arlington-Lyndhurst Joint Meeting	
Frank	Pestana	North Bergen MUA	Present
Robert	Genetelli	Northwest Bergen County Utilities Authority	
William	Schmeling	Ocean Township Sewerage Authority	
George	Hanley	Passiac Valley Water Commission	

Paul	Morris	Penns Grove Sewerage Authority	
William	Orth	Pennsauken Sewerage Authority	
John	Willadsen	Pennsville Sewerage Authority	
Deborah	Corson	Pine Hill Borough Municipal Utilities Authority	
Robert	Villee	Plainfield Area Regional Sewerage Authority	
Ivy	Robinson	Plainfield Municipal Utility Authority	Present
George	Decker	Pompton Lakes Borough Municipal Utilities Authority	
Greg LaFerla	Miller	Raritan Township MUA	
Jill	Plesnarski	Readington-Lebanon Sewerage Authority	Present
Meghan	Jack	Riverside Water Reclamation Authority	
Joann	Mondsini	Rockaway Valley Regional Sewerage Authority	
Brian	Bigler	Secaucus Municipal Utility Authority	Present
Gail	Quabeck	Somerset Raritan Valley Reg'l Sewerage Authority	
Mike	Ruppel	South Monmouth Regional Sewerage Authority	
John	Kantorek	Stony Brook Regional Sewerage Authority	
Bernard	Rutkowski	Toms River MUA	Present
Michael	Gianforte	Two Rivers Water Reclamation Authority	Present
Tom	Brennan	Union County Utility Authority	
Frank	Covelli	Wanaque Valley Regional Sewerage Authority	
Patricia	Kaspereen	Warren County Pequest River MUA	
Michael	Pucilowski	Washington Township MUA	
Angela	Grassia	Washington Township MUA (Gloucester County)	
Kelly	Love	West Milford TWP MUA	
Brian	Valentino	Western Monmouth MUA	
William	Pikolycky	Woodbine Municipal Utilities Authority	
Dave	Layton	Woodstown Sewerage Authority	

Executive Director said a quorum would be 23. Executive Director called for Roll of the 2017 Executive Committee. Although there are not 23 Commissioners in attendance, the Fund has received 24 ballots in advance of the meeting voting for the slate.

ROLL CALL OF 2017 EXECUTIVE COMMITTEE:

Michael Gianforte, Chairman	Two Rivers Water Reclamation Authority	Present
Robert Fischer, Secretary	Bayshore Regional SA	Present
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Robert Burner	Cape May County MUA	Present
Frank Pastena	North Bergen MUA	Present
Bernard Rutkowski	Toms River MUA	Present
Justin Flancbaum	Lakewood MUA	Present

EXECUTIVE COMMITTEE ALTERNATES:

Thomas Horn, Alt#1	Lambertville MUA	Present
Richard Brand, Alt #2	East Windsor MUA	Present

Jill Plesnarski, Alt#3
Gary Vaccaro, Alt #4

Readington-Lebanon SA
Brick MUA

Present
Present

ELECTION OF 2017 CHAIRPERSON, SECRETARY, 5-MEMBER EXECUTIVE COMMITTEE AND 4 ALTERNATES: The Nominating Committee presented its recommended slate at the December meeting and shortly thereafter ballots were mailed to Fund Commissioners.

Michael Gianforte, Chairman
Robert Fischer, Secretary

Two Rivers Water Reclamation Authority
Bayshore Regional SA

Brian Bigler
Robert Burner
Frank Pastena
Bernie Rutkowski
Justin Flancbaum

Secaucus MUA
Cape May County MUA
North Bergen MUA
Toms River MUA
Lakewood MUA

Alt#1 Thomas Horn
Alt#2 Richard Brand
Alt#3 Jill Plesnarski
Alt#4 Gary Vaccaro

Lambertville MUA
East Windsor MUA
Readington-Lebanon SA
Brick MUA

REORGANIZATION RESOLUTIONS - Resolution 1-17 and 2-17 submitted to confirm ballots received for Chairperson, Secretary, 5-member Executive Committee and 4 alternates.

MOTION TO ADOPT RESOLUTIONS 1-17 AND 2-17 CERTIFYING THE BALLOTS ELECTING THE 2017 CHAIRPERSON AND SECRETARY AND THE 2017 FIVE-MEMBER EXECUTIVE COMMITTEE AND FOUR ALTERNATES:

Moved:	Commissioner Pastena
Second:	Commissioner Bigler
Roll Call Vote:	7 Ayes, 0 Nays

OATH OF OFFICE: Oath of Office Administered by the Fund Attorney.

RESOLUTION 3-17 FUND PROFESSIONAL APPOINTMENTS AND SERVICE ORGANIZATIONS – The board resolved to award professional service agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq. for Fund Year 2017. Requests for Qualifications were advertised in October and reviewed in November. During the budget process, board established fee increases at 2.00% unless otherwise noted.

Executive Director
Attorney

Perma Risk Management Services
John Sahradnik & Robert Budesa, Esquire

Treasurer	Stuart Neuhof
Actuary	Actuarial Advantage
Auditor	Bud Jones, Nisivoccia LLP
Safety Director	JA Montgomery Risk Control Services
Claims Administrator	Qual-Lynx
Asset Manager	Wilmington Trust
Banking Manager	Investors Bank
Underwriting Manager	Capacity Coverage Company
Managed Care Provider	Qualcare
Payroll Auditor	NEIS

RESOLUTION 4-17 ESTABLISHING A FISCAL MANAGEMENT PLAN: Resolution presented designating Official Depositories and approving a Cash Management Plan; authorizing Signatories on Administrative Accounts; and authorizing Signatories on Claim Accounts; establishing a rate of interest for delinquent assessments; and certifying Approval Officer for all Fund expenses. In addition to Chairperson, Secretary and Treasurer, last year Commissioner Fetherman was added as additional signatory. Resolution amended to reflect Brian Bigler as the additional signature.

Executive Director said one item was added to the Fiscal Management Plan and that is Item Number III which is for wire transfers. Since our Asset Manager is now Wilmington Trust and our Banking Manager is Investors they have asked for an oral confirmation when we are transferring money between the two organizations. Executive Director said the Fund did adopt changes to the Cash Management Plan midway last year in which are shown on page 11 that will allow the Fund to invest in municipal bonds and extends maturity date to ten years. The Joint Insurance Funds have not started this process; there is a bill which has passed in the Senate but has not been posted for a vote in the Assembly that will allow us to form a Joint Cash Management Plan amongst all of the JIFs and we are very hopeful that will pass and then we can begin with this more vigorously.

RESOLUTION 5-17 ESTABLISHING PUBLIC MEETING PROCEDURES: Resolution presented establishing 2017 Meeting Dates as the fourth Wednesday of every month at 10:30 a.m. in the in the Toms River Municipal Utilities Authority, Toms River, NJ including the fourth Wednesday in January 2017. There are two exceptions to this meeting schedule. The first exception is the February meeting, which will be combined with the annual Safety Breakfast on February 22nd at 9:00 a.m. at the Clarion Hotel, Toms River, NJ. The second exception is the November meeting, which is scheduled for 2:30 p.m. on November 14th in Atlantic City at the Caesars in conjunction with the AEA.

RESOLUTION 6-17 ESTABLISHING FUND RECORDS PROGRAM: Resolution presented establishing a formal records retention program for Fund year 2017.

RESOLUTION 7-17 EXECUTIVE COMMITTEE COMPENSATION: Resolution authorizing compensation to Executive Committee and alternates at \$150 per meeting attended.

RESOLUTION 8-17: EXCESS LIABILITY, AUTO-PHYSICAL DAMAGE, PROPERTY AND EXCESS POL/EPL LIABILITY: Resolution ratifying the purchase of Excess Liability, Excess Auto-physical Damage and Property and Excess Public Officials/Employment Practices Liability by the Munich Re American and Continental Casualty. Executive Director said resolution reflects rates as negotiated by the Underwriting Manager. Underwriting Manager did provide a report in November on renewal processing.

RESOLUTION 9-17: ESTABLISHING A RISK MANAGEMENT PLAN: An updated Risk Management Plan for 2017 was included in the agenda, with changes highlighted. Executive Director said the changes are highlighted in yellow. Underwriting Manager has gone thru the Plan and changed any of the limits or sub-limits on page 21 reflects what we talked about and we have increased our deductible for underground piping which was \$100,000 in order to keep our increase more modest we agreed to increase that to \$250,000. On page 26 we highlighted a new clause we added regarding stranded costs. Lastly on page 27, a clause that most of the JIFs already but does not come up that often in the NJUA which provides plan regarding \$50,000 Emergency Court House Authority.

MOTION TO ADOPT RESOLUTIONS 3-17 THROUGH 9-17:

Moved:	Commissioner Flancbaum
Second:	Commissioner Rutkowski
Roll Call Vote:	7 Ayes - 0 Nays

REPORTS:

EXECUTIVE DIRECTOR'S REPORT: Monthly report submitted to Executive Committee including monthly Fast-track Accident Frequency, Fast-track financial report, Claim Activity Report, Claims Management Exception Report, Interest Rate Summary Comparison, Monthly Loss Ratio by fund year and line of coverage and Monthly and Annual Regulatory Checklist. Executive Director said some of the reports are shown as not available since Qual-Lynx had a transition to the IVOS System in December. The transition appears to have been smooth. But Perma now has to map to new codes; as a result, some of the due diligence reports as of December 31st are not yet available. As of November 30, 2016, the Financial Fast Track shows a Statutory Surplus of \$3.5 million which reflects the dividend that was released last month. Every year is in a positive position except Fund year 2016. Executive Director said 2016 has a \$500,000 deficit. Although a review of claims show the same number of claims as this time last year, the reserves are greater. There are no particular large claims but there are 20 claims in the \$10,000 to \$25,000 range in 2016 compared to last year where there were only 10. In the \$25,000 to \$50,000 last year there was one this year there were 10.

2017 MEMBERSHIP - Executive Director said Jersey City MUA has accepted the Fund's quote for membership, effective January 1, 2017. Enclosed is the 2017 Budget revised to include Jersey City MUA for all but workers' compensation. Upon expiration of its current policy, budget will be revised to include workers' compensation for Jersey City MUA. Executive Director said Asset Works will go out to evaluate their buildings. The MUA did agree to making adjustments in their pricing once the appraisals are done and then they may consider bringing in the buildings that are not currently covered and we would have an appraisal done on those as well.

2017 BUDGET: In addition to new membership, Executive Director said revised budget reflects changes in assessments for Lower Township MUA, no longer eligible to buy down its POL EPL deductible. Wanaque Regional Sewerage Authority did meet the deadline, so budget revision no longer applicable. Lastly, Executive Director said budget revision reflects the dissolution of the Bayonne MUA.

Executive Director said we did just get the checklist from North Bergen MUA so we will have to go through the process - they will not be able to go back to January 1, but they will be able to drop down their deductible.

COMMITTEE APPOINTMENTS - The Fund has four standing committees. Below is a list of the committees and a brief description of their charges. You are encouraged to volunteer to serve in the upcoming year. Appointments will be made during the reorganizational part of the meeting. For reference, enclosed is a copy of the 2016 Standing Committees.

- Coverage - This committee is charged with evaluating potential exposures and determining whether coverage or policy decision be made by the Fund.
- Finance Committee - This committee is charged with meeting at least once a year, with a mandatory meeting to review professional services and make recommendations on fees, providers and the budget.
- Safety Committee - This committee is charged with coordinating the activities of the Safety Director and the relationship of same with member authorities; evaluating, analyzing, and reviewing the Fund's safety programs and making the recommendations to the Fund; and monitoring the Fund's Safety Incentive Program.
- Nominating - (Fund Commissioners Only) This committee is charged with meeting at least once a year, usually in December, to propose an Executive Committee slate for the following Fund year.

Executive Director said included in the agenda are those who served on these committees 2016. Executive Director said Committee appointments are at the pleasure of the Chairman. Chairman Gianforte said we would like to continue with the current members, if members do not mind that I am the Chairman of the Finance Committee and the Executive Committee. Chairman Gianforte said if anyone would like to switch with him on the Finance Committee that would be fine. Commissioner Fischer and Commissioner Burner said they did not mind and feel Chairman Gianforte is doing a great job. Committees will stand as outlined in the agenda.

Executive Director said if anyone is interested in serving they can email the Fund Office and we will forward on to Chairman Gianforte.

ASSESSMENTS – First installment payments were due by January 15th with a grace period to February 1st. Any authority assessment received after that date will have an interest penalty imposed from the January 15th due date. In December the Board authorized an extension to February 15th.

RCF 2017 REORGANIZATION MEETING - The Residual Claims Fund held its 2017 re-organizational on January 4, 2017 at 10:30 am at the Forsgate Country Club. A copy of Commissioner Bigler's report on the meeting was enclosed in the agenda.

MEL 2017 REORGANIZATION MEETING - The MEL held its 2017 re-organizational meeting on January 4, 2017 at 11:15 am at the Forsgate Country Club. A copy of Commissioner Rutkowski's report on the meeting was enclosed in the agenda. Executive Director said Mr. Kickham officially retired on December 31, 2016 and recognition was given to Mr. Kickham at the meeting as well as Kathy Tyler Schohl of Qual Lynx who also retired. A presentation was given for outgoing Chairman Rheinhardt. A 25th Anniversary presentation was given between GenRe and the MEL JIF commemorating 25 years of a very successful partnership.

EJIF 2017 REORGANIZATION MEETING – The EJIF held its 2017 re-organizational meeting on January 4, 2017 at 10:50 am at the Forsgate Country Club. A copy of Commissioner Rutkowski's report was enclosed in the agenda. Commissioner Rutkowski said Rich Erickson from First Environment advised that Stage 2 vapor recovery will go away this year

ELECTED OFFICIALS SEMINAR – Executive Director said the MEL is in the process of finalizing an online version of this year's Elected Officials Seminar. Once the program is completed, we will email and announcement with instructions to access the program through the MEL's Learning Management System. This will also come with the \$250 credit for board members that attend. Executive Director said Chief Operation Officers are eligible for the credit which is most authorities' Executive Directors. The deadline is usually May 31st.

INCLEMENT WEATHER PROCEDURE - Executive Director said as a reminder, Perma has instituted a procedure for Commissioners to confirm whether or not a meeting has been canceled. The Executive director will discuss with the Fund Chairperson if the meeting should be canceled. In the event of an early morning or evening meetings, Perma will provide a recorded message indicating the status of the meeting. The recorded message can be obtained by calling the Fund's main number (201) 881-7632 at any time of the day or night. For meetings that occur during the course of normal business hours, meeting status can be obtained by utilizing the same number.

TREASURER: Treasurer reviewed his report. In response to Commissioner Fischer, Executive Director reviewed the payment to Capacity Coverage. The amount of \$12,392.67 is for Jersey City MUA's property coverage the amount of \$2,295,947.23 is for all other member's property

coverage and the amount of \$225,458.24 is everyone's auto physical damage coverage and the amount of \$20,148.09 is for Jersey City MUA auto physical damage coverage.

VOUCHER PAYMENTS (BILL LIST)

Closed:	\$	11,215.50
2015	\$	10,325.00
2016	\$	9,253.92
2017		\$3,481,258.09

CONFIRMATION OF CLAIMS' PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS DURING MONTH OF DECEMBER 2016:

Closed:	\$.00
2010:	\$.00
2012:	\$	93,224.89
2014:	\$	23,776.34
2015:	\$	862,381.46
2016	\$	53,706.76
Total:		\$1,033,089.45

MOTION TO APPROVE JANUARY BILLS LIST, CONFIRM CLAIMS' PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS DURING MONTH OF DECEMBER 2016 CLAIMS AND ACCEPT TREASURER'S REPORT:

Moved:	Commissioner Pastena
Second:	Commissioner Flancbaum
Roll Call Vote:	7 Ayes, 0 Nays

Treasurer's Report Attached & Made Part of Minutes.

ATTORNEY: Attorney Budesca said on page 64 you will find the 2017 Defense Panel Responses and the panel that we have a lot of these are the same. William Freeman at the bottom is also really the same they just merged with the firm of Brown & Connery.

Fund Attorney said defense panel fees have not been increased in many years and asked the board to consider adjustments. Fund Attorney will report additionally at the February meeting.

MEL UNDERWRITING MANAGER:

Cyber Liability: MEL Underwriting Manger said his office places the Fund's Cyber Liability and reviewed his memorandum concerning additional aggregate limits as well as a memorandum concerning reporting of cyber claims.

The MEL had asked the Underwriting Manager to approach the market to get options to increase the aggregate limits. Currently, all JIFs have a \$6,000,000 aggregate regardless of the size of membership – which ranges from 4 members to as large as 90 housing

authorities. The NJUA's membership stands at 72. Memorandum outlines options to increase primary limits and to purchase excess limits. Commissioners agreed to purchase Option #2 from Beazley Insurance, increasing the first part and third party limit to \$6,000,000 and increase the total aggregate to \$12,000,000 at a cost of \$509 per member for the increase. .

MEL Underwriting Manager also discussed a recent increase of activity where members have seen their systems locked with a demand for ransom to unlock their network. MEL Underwriting Manager emphasized the importance of reporting this type of activity. Although, costs might be within the \$10,000 deductible, XL Insurance (commercial carrier) can arrange for expert services that can help the member secure their system to prevent reoccurrence as well as meeting any credit notice type of requirements they may face. The reporting procedures are covered in the MEL Bulletin regarding Cyber but generally your report it to the TPA and they are immediately going to report it to the insurance company. Be aware of fake emails and links that are being sent and when you click on the link the ransomware will infiltrate your systems.

Commissioner Brand said his authority has been hit three times and did not pay anything. We shut everything down and back up continuously and went back to before we were hit and reloaded everything to our system.

In response to Commissioner Flancbaum, Mr. Cooney said in the past week we have seen ten claims in municipalities. Mr. Flancbaum said they send reminders out to their employees every two weeks about opening attachments.

In response to Commissioner Rutkowski, Executive Director said the Fund only asks preliminary information from members in its renewal process. We will work with our excess carrier to see if we can distribute a more comprehensive underwriting application to determine members level of security. Chairman Gianforte thought this would be a good idea. In response to Commissioner Fischer, Executive Director said these options will be available to purchase at a later date.

**MOTION TO APPROVE OPTION #2 WITH BEAZELY FOR
ADDITIONAL CYBER COVERAGE**

Moved:	Commissioner Flancbaum
Second:	Commissioner Burner
Roll Call Vote:	7 Ayes, 0 Nays

MANAGED CARE:

MONTHLY REPORT: Report submitted and reviewed by Ms. Setzer QualCare. Ms. Setzer thanks the Board for the re-appointment for 2017.

Report Made Part of the Minutes.

SAFETY DIRECTOR:

MONTHLY REPORT: Monthly report submitted and reviewed by JA Montgomery Risk Control. Ms. Hall reported they have reviewed the 2016 participation in the Safety Incentive Program and we are pleased to report more members than ever have participated in the program. Safety Breakfast will be held at the Clarion Hotel on February 22, 2016. Electronic invitations have been sent to all members please RSVP.

Report Made Part of Minutes.

CLAIMS: Report in Executive Session. Ms. Kissane thanked the Board for the re-appointment for 2017.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION**

MOTION TO CLOSE MEETING:

Moved:	Commissioner Bigler
Second:	Commissioner Flancbaum
Vote:	Unanimous

MOTION TO RE-OPEN MEETING:

Moved:	Commissioner Flancbaum
Second:	Commissioner Pastena
Vote:	Unanimous

**MOTION TO APPROVE PAYMENT AUTHORIZATION REQUESTS AS
SUBMITTED SUBJECT TO CONFIRMATION OF QUESTIONS ON TWO
CLAIMS AS DISCUSSED**

Moved: Commissioner Pastena
Second: Commissioner Flancbaum
Roll Call Vote: 7 Ayes, 0 Nays

MOTION TO ADJOURN:

Moved: Commissioner Bigler
Second: Commissioner Pastena
Vote: Unanimous

MEETING ADJOURNED: 11:41am
NEXT REGULAR MEETING: February 22, 2017
Karen A. Read, Assisting Secretary

For
Michael Gianforte, SECRETARY
Date Prepared: - February 22, 2017