



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

SAFETY COMMITTEE MINUTES

Date: 4/20/2017

Rockaway Valley Regional Sewerage Authority

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on April 20, 2017 at Rockaway Valley Regional Sewerage Authority. The following members and professionals were in attendance.

AUTHORITY	NAME
Bayshore Regional SA	J. Michael Broyles
Bernards Twp SA	Christopher Lalicato
Evesham MUA	Rich Foley
	Chris Vandenberg
Hanover SA	John Adamsky
Jersey City MUA	David Wissen
Lacey MUA	Darren Coraggio
Manasquan River Regional SA	Patrick O'Donnell
Monmouth County Bayshore Outfall Authority	Jonathan Mannarino
Musconetcong SA	James Schilling
North Bergen SA	Lonnia Simmons
Passaic Valley WC	George Lewis
	Joe Aldighieri
	Clemenza Goglucci
Raritan Twp MUA	Michael Sciss
Rockaway Valley Regional SA	JoAnn Mondsini
	Maria Brush
	Eric Reichert
Secaucus MUA	Brian Beckmeyer
Somerset-Raritan SA	Dennis Smith
Two Rivers Water RA	Sharon Ham
Washington Twp. MUA (Long Valley)	Ellen Moranski

AUTHORITY	NAME
Western Monmouth MUA	Robert Smith
	Rosemary Fillimon
Cardiac Science	Joey Bombara
Team Life Inc	Jim Dolan
J. A. Montgomery	Brian Maitland

TECHNICAL TRAINING:

AED- Everything You Need to Know About Them, by Jim Dolan, Team Life Inc.

MEETING COMMENCEMENT:

The regular NJUA Executive Safety Committee Meeting began at 10:30 AM.

APPROVAL OF MINUTES:

OLD BUSINESS:

Recent Programs:

- 1/26/2017 – Workplace Injury & Illness Recording Webinar
https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html
- 2/22/2017 – Safety Breakfast went off as planned

NEW BUSINESS:

- May 19, 2017 First Aid / CPR Day at Two River Water Reclamation Authority
- May 23, 2017 Lab Safety at Jackson MUA **(On a Tuesday due to trainer availability)**
- June 23, 2017 **Middlesex Safety Expo**
- July 20, 2017 Plant tour at a Lakewood MUA
- August No meeting
- September 30, 2017 **Camden Safety Expo**
- October 19, 2017 Reasonable Suspicion / CDL Driver update at Rockaway Valley Regional SA
- November 16, 2017 Cyber Security- need a southern member to host
- TBD First Aid/ CPR Day at Passaic Valley Water Commission
- December 14, 2017 Environmental update

SAFETY EXPO SUB-COMMITTEE:

Joe Aldighieri – 2017 EXPO Chair

The four tracks for June / September Safety Expo:

- 1) Confined Space Entry Procedures and Scenarios with Demo
- 2) Fast Track to Safety
 - a. Control of Hazardous Energy (Lockout/Tagout)
 - b. Bloodborne Pathogens
 - c. Hazard Communication with GHS
 - d. Fire Safety
 - e. Auto/Distractive Driving

- 3) Supervising Safety
 - a. Toolbox Safety Talks with Job Hazard ID
 - b. Incident Analysis
 - c. Supervisor & Key Performance Indicators
 - d. Job Safety Observations
- 4) Shop
 - a. Electrical Safety Plans
 - b. Hand and Power Tools
 - c. Hot Work & Welding Safety
 - d. Hazardous Materials for the Non-Chemist

SAFETY DIRECTOR'S REPORT:

- Safety Director Communications
 - 2/6/2017: Drones
 - 2/21/2017: MEL Leadership Skills Class for New Supervisor for 2017
 - May 9, 16, and 23: Northfield (Atlantic County) Library
 - June 12, 19, and 26: Manalapan (Monmouth County) Community Center
 - September 12, 19, and 26: Paramus (Bergen County) Emergency Service Training Facility
 - October 16, 23, and 30: Pennington (Mercer County) First Aid Squad
 - Registration procedures available
- 2017 Safety Incentive Program
 - Distributed on March 10, 2017 by email
 - Revised Self Assessment
 - 46 members qualified last year (4 first time qualifiers: WVRSA, Beachwood SA, Kearny MUA, and Lakewood MUA).

LOST TIME ACCIDENT FREQUENCY:

Brian Maitland provided the month-ending February 28, 2017 LTAF Report. Month ending February 28, 2017 the NJUA JIF had a LTAF of 0.30 (compared to 1.56 as of February 28, 2016) which was the 1st out of the 15 MEL JIF's. The NJUA JIF 3 year LTAF average as of February 28, 2017 is 2.45, 13th best of 15 MEL JIF's.

MEETING TOPIC COMMITTEE:

There was no meeting topic committee report presented.

COMMUNICATION / WEBSITE / SAFETY MANUAL:

Looking for help on manual updates speak to your consultant or George Lewis if you are interested in being on any of these committees.

NEXT MEETING:

The next meet will be on May 23, 2017 at Jackson MUA.

ADJOURNMENT:

With no further business to address, the meeting was adjourned at 1:00 PM.