



**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

**SAFETY COMMITTEE AGENDA**

**Date: January 15, 2015**

**Manasquan River Regional SA**

The regular meeting of the New Jersey Utility Authorities Joint Insurance Fund Safety Committee was held on January 15, 2015 at the Manasquan River Regional SA. The following members and professionals were in attendance.

MEMBER	NAME
Bayshore Regional SA	J. Michael Broyles
Berkeley Township MUA	Brian Blair
	Carl Roth
Bernards Township SA	Nicholas Pietrefesa
Deptford MUA	John Stocklin
Eatontown SA	Richard Johnson, Jr.
Evesham MUA	Kurt Croft
	Rich Foley
Hamilton Township MUA	Steve Blankenship
Hanover SA	John Adamsky
Hillsborough MUA	Michael Spinelli
Jackson Township MUA	Daniel Kourris
Lacey MUA	Darren Coraggio
Little Egg Harbor MUA	John Viteritto
Manasquan River RSA	James Roe
Monmouth County Bayshore OA	Jonathan Mannarino
Monroe MUA	Joseph Mc Grail
Mt. Holly MUA	Anthony Stagliano
Musconetcong SA	Keith De Fazio
North Bergen MUA	Luis Gotay
Passaic Valley WC	Clemenza Goglucchi
	George Lewis
Pennsauken SA	Alan Gudis
Pompton Lakes MUA	John Piedrowski
Rockaway Valley RSA	Maria Brush
Secaucus MUA	Brian Beckmeyer
J. A. Montgomery Risk Control	Howard Spencer

Thank you from the NJUA Executive Safety Committee and J. A. Montgomery to James Roe for hosting and providing the refreshments.

**TECHNICAL TRAINING**

Eric Weren, PEOSH, was introduced at 10:32 a.m. and began his presentation. He reviewed the workings of the new State data system for the RTK inventories. He went on the live website and showed several samples of entry procedures and options. He held an extended Q&A period throughout the session based on attendee input.

## **MEETING COMMENCEMENT**

The regular NJUA Executive Safety Committee Meeting began at 12:13 p.m.

## **APPROVAL OF MINUTES**

The meeting Minutes from the December 18, 2014 Executive Safety Committee were reviewed and approved.

## **OLD BUSINESS**

Open Secretary position. Rich Godlewski retired. Maria Brush has accepted the Secretary position since no others stepped forward.

## **SAFETY DIRECTOR'S REPORT**

2015 SIP – distributed with Minutes attachments. Howard and Anthony reviewed the changes to the point schedule and the other pieces of the SIP.

## **LOST TIME ACCIDENT FREQUENCY**

No information was available at this time so subject was not discussed.

## **MEETING TOPIC COMMITTEE**

There was discussion about our normal meetings and the ones that Anthony and George Lewis want to provide for Supervisory Training. The proposal for the new training sessions:

- √ Hold 2 sessions in each quarter
- √ Same topic for each
- √ Locations to be north and south in the State
- √ Committee is working on securing venues.

## **REGULATORY INSPECTION UPDATES/INSPECTIONS/SAFETY MANUAL**

George L reported that Deptford was cited by PEOSH for insufficient self inspection of fuel dispensing islands at his site. Howard stated that J. A. Montgomery had developed a self-inspection checklist and would include it with these Minutes. It was requested to be included in the updated web page, this was done.

## **SAFETY EXPO'S**

Bernie R has again accepted the Chair for the EXPO Committee. One of the Expo's will be held in June to allow members to obtain TCH credits within the cycle. There will be a meeting of the EXPO Committee immediately following the Safety Breakfast. Meeting will be held at J. A. Montgomery, 231 Main St., Toms River, N.J.

## **COMMUNICATION/WEBSITE**

Karen Read is also the website coordinator and, upon Anthony's request through Howard, has added several inspection checklist forms to the NJUA website. Howard was asked to review and update any checklist he felt might be of value to NJUA members. This was done and the reviewed and revised sheets are now on the website, check them out.

## **STRATEGIC PLANNING**

### **COMMENTS FROM THE MEMBERS**

There was a discussion on the hydraulic jack inspection form included with the Minutes this time from J. A. Montgomery in response to much PEOSH activity with hydraulic jacks and bottle jacks. The standard requires semi-annual visual and operational inspections by any owners' representative with documentation. Vehicle lifts receive an annual 3<sup>rd</sup> party inspection.

### **NEXT MEETING**

The next meeting is scheduled to be the breakfast on February 25<sup>th</sup> at the Clarion Hotel.

The following Table lists the ESC and Quarterly training proposed dates.

<b>DATE</b>	<b>Topic</b>	<b>Location</b>
March 19, 2015	1 <sup>st</sup> Qtr. TRN	Middlesex Fire Academy
April 16, 2015	PEOSH LOTO Review	Passaic Valley WC
May 21, 2015	2 <sup>nd</sup> Qtr. TRN	TBD
June 5, 2015	Safety Expo	Middlesex Fire Academy
July 16, 2015	Claims Review	TBD
August 20, 2015	3 <sup>rd</sup> Qtr. TRN	TBD
September XX, 2015	Safety Expo	Camden County ETC
October 15, 2015	4 <sup>th</sup> Qtr. TRN	TBD
December 17, 2015	CNA's IR inspection review	Evesham MUA

### **ADJOURNMENT**

With no further business to address, the meeting was adjourned at 1:02 p.m.