



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

SAFETY COMMITTEE MINUTES

Date: April 16, 2015

Toms River MUA

The regular meeting of the New Jersey Utility Authorities Joint Insurance Fund Safety Committee was held on April 16, 2015 at Toms River MUA. The following members and professionals were in attendance.

MEMBER	NAME
Bayshore RSA	Roy Anderson
	J. Michael Broyles
	Charles Theodora
Beachwood SA	Thomas Kirchgessner
Berkeley Township SA	James Curley
Bernards Township SA	Christopher Lalicato
Brick Township MUA	Drew Duddy
Cape May County MUA	Robert Burner
	Robert Winder
Eatontown SA	Richard Johnson
Evesham MUA	Richard Foley
	James Higgins
Hanover SA	John Adamsky
Jackson MUA	Daniel Kourris
Lambertville MUA	Thomas Horn
Little Egg Harbor MUA	John Viteritto
Logan Township MUA	Sean Lesyk
	Christopher Whalen
Manasquan River RSA	James Roe
Mantua Township MUA	Don Bonney
	Terry Brown
Monmouth County Bayshore OA	Jonathan Mannarino
Monroe MUA	Joseph Mc Grail
Mt. Holly MUA	Anthony Stagliano
Musconetcong SA	Keith De Fazio
North Bergen MUA	Tom Mahan
Passaic Valley WC	Joseph Aldighieri
	George Lewis
Pennsauken SA	Alan Gudis
Readington-Lebanon SA	Jill Plesnarski
Riverside SA	Joseph Bader
Rockaway Valley RSA	Maria Brush
Secaucus MUA	Brian Beckmeyer
Somerset-Raritan VSA	Ron Anastasio
	Dennis Smith
Stony Brook RSA	Javier Irizarry
Toms River MUA	Bernie Rutkowski
Two Rivers WRA	Gregory Seaman
Washington Township MUA	Michael Pucilowski
Conner Strong & Buckelew	Michael Avalone

MEMBER	NAME
J. A. Montgomery	Joanne Hall
	Howard Spencer
PERMA	Brad Stokes

Thank you from the NJUA Executive Safety Committee and J. A. Montgomery to Bernie Rutkowski for hosting and providing the refreshments.

TECHNICAL TRAINING: 10:36-11:45 AM by Charles Tracy - PEOSH Presentation on HazCom and Electrical Safety

MEETING COMMENCEMENT

The regular NJUA Executive Safety Committee meeting began at 11:52 a.m.

APPROVAL OF MINUTES

The meeting Minutes from the January 15, 2015 Executive Safety Committee were reviewed and approved. These had been distributed by e-mail March 2, 2015.

OLD BUSINESS

No new business; brief discussion of coding issues for WC claims on loss reports

SAFETY DIRECTOR'S REPORT - Discussed upon the arrival of Joanne

The RFQ was sent for the FA/CPR/AED training. Bids are to be open in 2 weeks and a contractor to be selected for a class at the EXPO and for additional FA/CPR courses throughout the State. There were no new SD Bulletins issued this month.

LOST TIME ACCIDENT FREQUENCY:

Brad reviewed the statistics and commented on the great improvement especially after the hit taken last year as a result of the severe weather. The LTAF is now 1.06 and one of the lowest in the State.

MEETING TOPIC COMMITTEE:

Anthony reviewed his quarterly training program reviewing the first meeting and discussing future meetings. The revised schedule is shown below.

REGULATORY INSPECTION UPDATES/INSPECTIONS/SAFETY MANUAL:

Several members commented on NJ DEP regulatory visits. Most of the concerns were with the new 2 tier air permits. George reviewed a visit to his facility concerning fuel dispensing and Anthony reviewed a new permit for his bio-air filters.

SAFETY EXPO'S:

There will be a Planning Committee meeting following this meeting. Plans for the June Expo are coming along nicely, and we anticipate that the "Save the Date" notice will be distributed within a week or so.

The Expo will feature four tracks: 1) CPR/AED/FA (limited enrollment); 2) Technical courses (excavation, Mark out and Hazardous Atmospheres); 3) Work Zone Track – flagger / work zone demo and 4) short courses including BBP, Driving safety, PPE Hazard Assessments and HazCom with GHS.

COMMUNICATION / WEBSITE:

Anthony mentioned his displeasure with the current content of the website. He acknowledged that the items he asked for last meeting were added. He requested that Brad and Howard select additional items to be posted. We worked with Karen Read and many new, revised or updated items are now on the website. We invite members to check out the additions. The 2015 SIP is now posted. Several new Tool Box Talks were added. The Minutes for the Committee meetings for the last two years are now posted. Members are asked to submit suggested additions or submit pictures or items for inclusion to Howard.

STRATEGIC PLANNING:

The Executive Board will be working on the 2015 -16 training schedule.

COMMENTS FROM THE MEMBERS: NONE

NEXT MEETING:

The following table lists the ESC and Quarterly training dates.

Date	Topic	Location
March 19, 2015	1st Qtr Training	Middlesex Fire Academy
April 16, 2015	PEOSH Review	Toms River MUA
May 21, 2015	2nd Qtr Training	Middlesex Fire Academy
June 5, 2015	Safety EXPO	Middlesex Fire Academy
July 22, 2015	Claims Review	Toms River MUA
August 21, 2015	3rd Qtr Training	Middlesex Fire Academy
September 25, 2015	Safety EXPO	Camden County ETC
October 23, 2015	4th Qtr Training	Middlesex Fire Academy
December 17, 2015	CNA's IR Inspection Review	Evesham MUA

ADJOURNMENT:

With no further business to address, the meeting was adjourned at 12:15 p.m.

Confined Space Entry Permit # _____

Permit Space to be Entered (name & location of space): _____

Purpose of Entry: _____

Permit Date: _____ Work Shift: 1st 2nd 3rd Permit Expires: _____ @ _____ am/pm

Pre-Job Tool Box Safety Meeting @ _____ am/pm Time Job Started: _____ am/pm

Names of trained, authorized individuals

Entry Supervisor: _____ Signature: _____

Entry Attendant: _____ Signature: _____

Authorized Entrant: _____ Signature: _____

Authorized Entrant: _____ Signature: _____

Written Rescue Plan in Place for Permit Space to be Entered Yes _____ No _____

Name & Location of Space: _____

Summary of Rescue Plan/Method: _____

Rescue Team: _____ Estimated Response Time: _____ minutes

Contact Person: _____ Phone/Contact means _____

Back-up Rescue Team: _____ Estimated Response Time: _____ minutes

Contact Person: _____ Phone/Contact means _____

Pre-Entry Requirements:

Requirements Check Off	Done	Action Required - Notes
Permit Space Blown(ventilated how long? _____)		
Entrant and Attendant - How do they talk??		
Atm. Testing Meters Monthly Calibrations		Test Meter Manufacturer _____ Serial# _____
Atm. Testing Meters Pre-Entry Calibrations		
Test Meter Training-Super, Entrants, Attendants		
Tripod, fall arrest, harness, lifelines - required??		
Intrinsically safe lighting - required??		
Area Secured??		
PPE required		

Confined Space Monitoring Results		Test 1	Test 2	Test 3	Test 4
Monitor minimum of every 4 hours	Permissible Entry Levels	Time:	Time:	Time:	Time:
		Name:	Name:	Name:	Name:
Percent Oxygen	19.5% to 23.5%				
Combustible Gas	Less than 10% LEL				
Hydrogen Sulfide	Less than 10 ppm				
Carbon Monoxide	Less than 10 ppm				
Other					

Possible Hazards of Permit Space to be Entered - check 1 or more

Lack of Oxygen _____	Fall Hazard _____	Electrical Hazard _____	Chem Exposure _____	Other _____
Over 10% of LEL _____	Engulfment _____	Microwave Haz _____	Temperature xtreme _____	Other _____
Toxic Gases _____	Entrapment _____	Mechanical Expos _____	Noise _____	Other _____

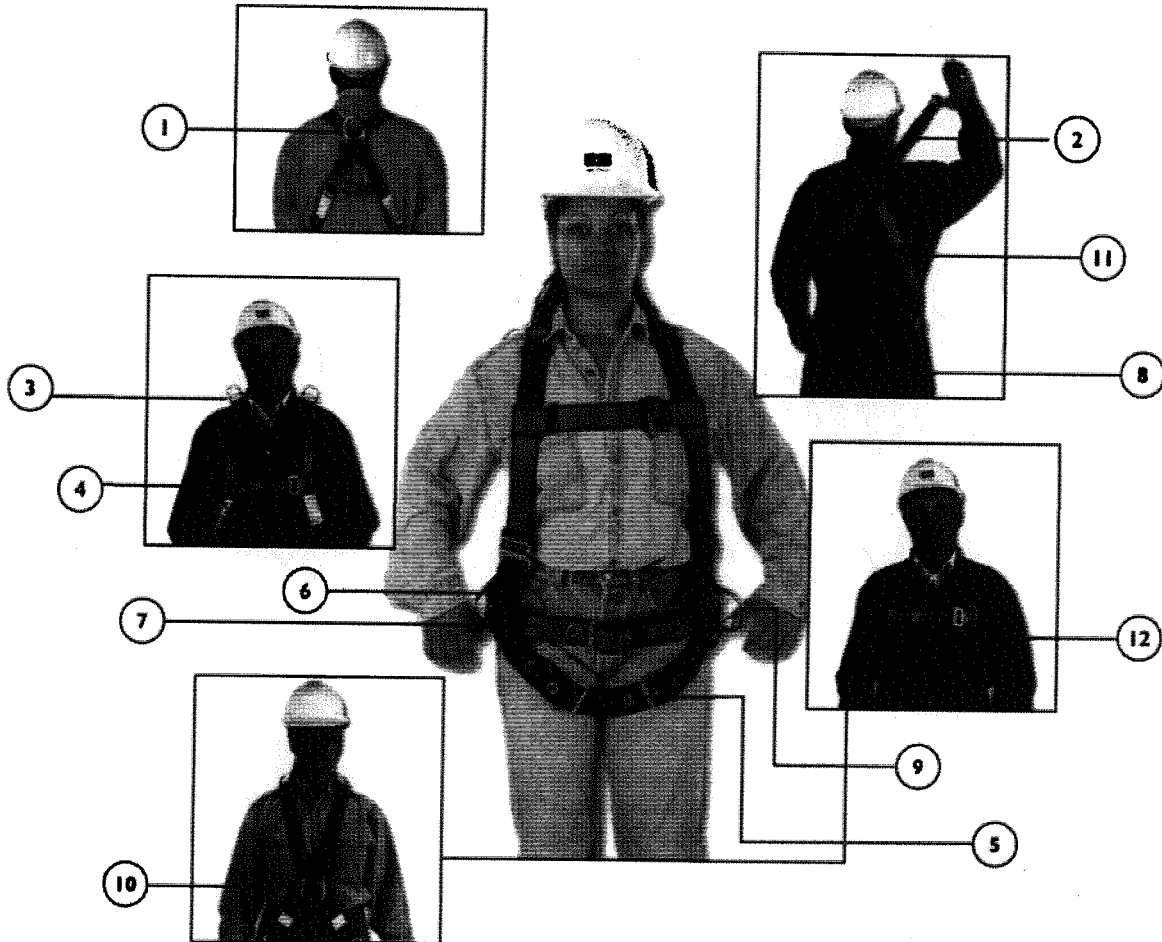
This Permit has been Cancelled for the Following Reason:

Work Completed _____ Terminated by Attendant _____ Other Termination _____ Time _____ am/pm

Notes: _____

Supervisor's Signature _____ Date/Time _____ @ _____ am/pm

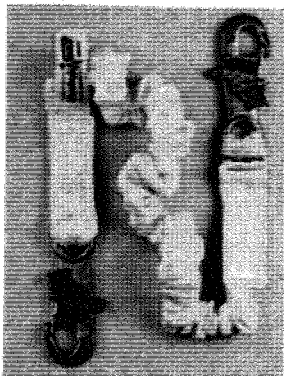
ANATOMY OF A HARNESS



1. **Fall Arrest Attachment Point** : D-ring (large or small) or loop between shoulder blades for fall arrest.
2. **D-Ring Extender** : 18" D-ring or loop extension attached to the back D-ring of the harness. Makes access to D-ring for lanyard attachment easier allowing user to check for 100% snap hook gate closure.
3. **Shoulder D-rings** : Small D-rings at the top of the shoulder. Used with a spreader bar or yoke (Y) lanyard for retrieval and rescue in confined space situations.
4. **Chest Strap** : Webbing which connects the two shoulder straps together. Connected with a pass-through buckle to keep user in the harness.
5. **Leg Connectors** : Available in both pass-through or grommeted versions. Allows the user choice in leg closure suited to the application or worker preference.
6. **Comfort Pad** : Soft and firm lumbar support providing support to lower back in work positioning applications.
7. **Body Belt** : Integrated body belt. Excellent support for work positioning and for tool storage.
8. **Sub-Pelvic Strap** : Webbing strap located just below the buttocks provides comfort in positioning applications and help distributes forces in event of a fall.
9. **Side D-rings** : D-rings located at the hip or just above the hip. Side D-rings are used for work positioning or restraint applications.
10. **Front D-ring** : D-ring or loop usually on a cross-chest harness. Versatile position can be used for descent, ladder climbing and rescue application.
11. **Up Arrow Indicator** : Arrows indicating the fall arrest attachment point of the harness. Up arrows indicate the proper orientation of the harness.
12. **Sternal Loops** : Reinforced web loops for use in rescue and descent applications.



DBI SALA™ ShockWave2™ Shock-Absorbing Lanyard



Lanyards are stretchable for complete freedom of movement. Expands to 6 ft (1.8 m) and contracts to 4 1/4 ft (1.3 m) in reaction to your movements, thereby reducing trip fall hazards, dragging and snagging.

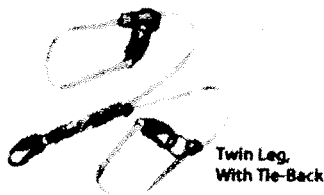
In case of fall, unique inner core immediately begins to extend and absorb energy, limiting arresting forces to 900 lbs (408.2 kg) or less. Hook options include self-locking snaps, aluminum and flat steel from 3/4 -in (1.9 cm) gate opening to 2 1/2 -in (6.4 cm). Available as single- or twin-leg. 100% tie off design.

Cat. No.	Description	Material	Purchase Price
DBI1244286	Single-Leg	YES	\$83.50
DBI1244406	Twin-Leg	YES	130.50

MSA Sure-Stop™ Shock-Absorbing Lanyards



Single Leg,
No Tie-Back



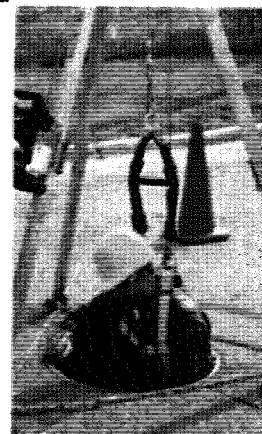
Twin Leg,
With Tie-Back

Sure-Stop Shock-Absorbing Lanyards use a tear-tape design to keep fall arrest forces below 900 lbs (408.2 kg). Restraint lanyards are offered in adjustable and fixed lengths and are available in choice of rope, cable, or web.

Meets or exceeds OSHA and ANSI requirements.

Part No.	Type						Purchase Price
	Single Leg	Twin Leg	Tie-Back	Adjustable	Fixed	Removable	
MSA10088259	X			X			\$70.08
MSA10088266		X		X			143.83
MSA10088263		X				X	109.40
MSA10088213	X		X		X		76.20
MSA10088214		X	X		X		114.33

DBI SALA™ Rescue Y-Lanyard

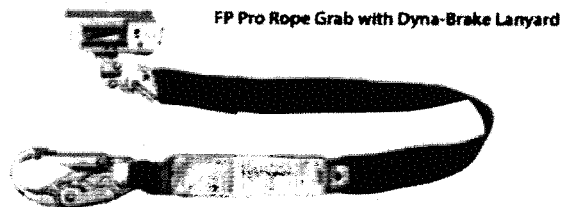


Designed for rescue and retrieval applications that require harnesses incorporating shoulder retrieval to keep the victim in an upright position and reducing the space needed to extract them. Lanyard is constructed of polyester webbing for added durability and features self-locking snap hooks at ends that allow the wearer, even wearing gloves, to open and close the hook for the attachment of personnel or equipment. Center D-ring is positioned at the "Y" line held apart by a center 2-ft (0.61 m) spreader bar. Lanyard also available without spreader bar.

Meets or exceeds OSHA, ANSI and all applicable industry standards, including ANSI Z359.1 for 3,600-lb (1,632.9 kg) sealed hooks.

Cat. No.	Description	Material	Purchase Price
DBI1231460	With 1 3/4 -in (4.4 cm) Webbing	YES	\$97.00
DBI1231470	Without Spreader Bar		84.50

MSA FP Pro® Rope Grab



FP Pro Rope Grab with Dyna-Brake Lanyard

Offers hands-free operation and ultra-smooth travel action while ascending or descending. The cam and hinge design allow for quick and easy installation onto a 3/4 -in (1.6 cm) vertical lifeline rope and locks onto the rope in place in case a fall should occur. Available in either polyester or a polyester/polypropylene blend.

Cat. No.	Description	Material	Purchase Price
MSA415940	With 3-ft (0.9 m) Sure-Stop Shock Absorbing Lanyard	YES	\$309.55
MSA415941	With 1-ft (0.9 m) Fixed Nylon Lanyard	YES	187.50