

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND  
OPEN MINUTES  
SEPTEMBER 23, 2015  
TOMS RIVER MUA  
10:30 AM**

Meeting of Executive Committee called to order by Brian Bigler, Chairman. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE** – Chairman Bigler led Commissioners in the Pledge of Allegiance

**ROLL CALL OF 2015 EXECUTIVE COMMITTEE:**

Brian Bigler, Chairman	Secaucus MUA	Present
Michael Gianforte, Secretary	Two Rivers Water Reclamation Authority	Present
Tammy Fetherman	Lacey MUA	Present
Robert Fischer	Bayshore Regional SA	Present
Robert Burner	Cape May County MUA	Present
Frank Pastena	North Bergen MUA	Present

**EXECUTIVE COMMITTEE ALTERNATES:**

Bernard Rutkowski, Alt #1	Toms River MUA	Present
Justin Flancbaum, Alt #2	Lakewood MUA	Absent
Thomas Horn, Alt #3	Lambertville MUA	Present
Richard Brand, Alt #4	East Windsor MUA	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Adm	Perma Risk Management <b>Cathleen Kiernan</b>
Attorney	Berry, Sahradnik, Kotzas & Benson, P.C. <b>Robert Budesa</b>
Claims Service	Qual-Lynx <b>Kathy Kissane</b>
Safety Director	JA Montgomery Risk Control <b>Joanne Hall</b>
Managed Care	QualCare <b>Donna Setzer</b>
Underwriting Manager	Capacity Coverage <b>Jon Ziman</b>
Treasurer	<b>Stuart Neuhof</b>

**FUND COMMISSIONERS AND ALTERNATES PRESENT:**

Jill Plesnarski, Readington Lebanon SA  
Jim Diaz, Jackson Township MUA  
Michael Pucilowski, Washington Township MUA  
Ivy Robinson, Plainfield MUA

**ALSO PRESENT:**

Ilene Laursen, Conner Strong & Buckelew  
Charles Casagrande, Danskin Insurance Agency  
Amy Pieroni, NAIMC  
Mary Ann Constable, Rue Insurance  
Dominic Cinelli Brown & Brown  
Larry Graham, Fairview Insurance  
Peter Soriero, Allied Risk Management  
Helen Goodwin, Hardenbergh Insurance Group  
Michael McLaughlin, Marsh & McLennan Agency  
Bradford Stokes, PERMA Risk Management  
Karen A. Read, PERMA Risk Management

**APPROVAL OF MINUTES:** August 26, 2015 Open and Closed Minutes.

**MOTION TO APPROVE AUGUST 26, 2015 OPEN AND CLOSED MINUTES.**

Moved:	Commissioner Pastena
Second:	Commissioner Fischer
Roll Call Vote:	7 Ayes, 0 Nays

**CORRESPONDENCE:** None

**REPORTS:**

**EXECUTIVE DIRECTOR'S REPORT:** Monthly report submitted to Executive Committee including monthly Lost Time Accident Frequency, Fast-track financial report, Claim Activity Report, Claims Management Exception Report, Interest Rate Summary Comparison, Monthly Loss Ratio by fund year and line of coverage and Monthly and Annual Regulatory Checklist. Executive Director said as of July 31, 2015 the Financial Fast Tracks shows the statutory surplus stands at \$6.2 million - up from 5.7 at year end. All Fund years are in a positive position. The Expected Loss Ratios as of August 31, 2015 shows all years - with the exception of 2015 - are less than where actuarial targets and 2015 Fund Year is only slightly above which is typical for current year - the active year is always a little bit higher than the target. Executive Director said the Lost Time Accident Frequency through August 31<sup>st</sup> at 2.31 and noted NJUA JIF is 11 out of the 15 that are monitored in this report. Executive Director added that as of August 31, 59 members have not had lost time accident in 2015.

POL/EPL Program - The MEL sub-committee will be meeting next week to update the Model Personnel Manuals at this time it looks like only two or three changes that will be introduced in or about October 2015. The deadline to complete the changes will be December 1, 2016.

**EXECUTIVE COMMITTEE VACANCY** –Reno Wilkins resigned his position with the Plainfield MUA to take another job and relocate in Texas. As a result, there is a vacancy on the Executive Committee. Executive Director said with the 7<sup>th</sup> position vacancy an alternate would automatically move up. Chairman Bigler said the Bernard Rutkowski is currently Alternate #1 so he will move up to Executive Committee. Chairman Bigler welcomed Mr. Rutkowski to the Executive Committee. Executive Director said she would email the Nominating Committee the Fund Commissioner attendance so they make a decision on electing an Alternate. Commissioner Fischer said Mr. Wilkens was also on the Finance Committee. Chairman Bigler asked Commissioner Rutkowski if he would like to serve on the Finance Committee as well. Commissioner Rutkowski said he would serve on the Finance Committee.

**2016 RENEWAL ONLINE UNDERWRITING DATABASE** – As reported in June & July, Fund Commissioners and Risk Managers received an email announcing the beginning of the 2016 underwriting renewal process. Deadline to complete review of on-line underwriting data is September 1, 2015. Executive Director said in Exigis the property values on the property schedules were overstated due to Exigis transferring the wrong columns from AssetWorks property appraisals. We have made the corrections and we are asking everyone to check their property schedules again to make sure we have all the correct data. In response to Commissioner Gianforte, Executive Director said you can go into Exigis and make any changes to vehicles, property etc. Changes can be made on the Exigis system throughout the year.

**2016 MEMBERSHIP RENEWALS** – Attached is a list of members scheduled to renew Fund membership by January 2016. Membership renewal documents were distributed to members in early August. Executive Director said we received about half of the member agreements and we will need them all by October 1, 2015.

**SAFETY EXPO** –2015 is the 23<sup>rd</sup> NJUA Safety Expo. The second of 2 Expos is scheduled for September 25<sup>th</sup> at the Camden County Emergency Training Center. Registration information was emailed to all member authorities. To date, 123 employees have been enrolled, representing 20 utility authorities and 5 municipalities.

**RESIDUAL CLAIMS FUND (RCF) REPORT:** The RCF met on September 2, 2015 at the Forsgate Country Club; enclosed is a copy of Chairman Bigler's report. The RCF amended 2015 Budget (copy attached) and the proposed 2016 Budget (copy attached) was introduced. The public hearing on the RCF budget will be held on October 21, 2015 at 10:30 am in the Forsgate Country Club, Jamesburg, NJ. Chairman Bigler said the 2015 Budget was revised to reflect a \$6.7 million increase – which represents the transfer of Fund year 2011 from local member JIFs.

**RCF MEMBERSHIP RENEWAL:** The fund's three-year membership in the RCF is scheduled to expire on December 31, 2015. Enclosed is Resolution 24-15 renewing the Fund's membership in the Residual Claims Fund for the period of January 1, 2016 through December 31, 2018.

**MOTION TO ADOPT RESOLUTION 24-15 RENEWING THE FUND'S MEMBERSHIP IN THE RESIDUAL CLAIMS FUND FOR THE PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2108**

Moved:	Commissioner Gianforte
Second:	Commissioner Burner
Roll Call Vote:	7 Ayes, 0 Nays

**EJIF REPORT:** The EJIF met on September 2, 2015 at the Forsgate Country Club; a copy of Commissioner Fetherman's report distributed to the Board. The EJIF's 2016 Budget was introduced and a public hearing will be held on October 21, 2015 at 10:50 am in the Forsgate Country Club, Jamesburg, NJ.

**EJIF MEMBERSHIP RENEWAL:** The fund's three-year membership in the EJIF is scheduled to expire on December 31, 2015. Enclosed is Resolution 25-15 renewing the Fund's membership in the Environmental Risk Management Fund for the period of January 1, 2016 through December 31, 2018.

**MOTION TO ADOPT RESOLUTION 25-15 RENEWING THE FUND'S MEMBERSHIP IN THE ENVIRONMENTAL RISK MANAGEMENT FUND FOR THE PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2108**

Moved:	Commissioner Gianforte
Second:	Commissioner Burner
Roll Call Vote:	7 Ayes, 0 Nays

**MEL REPORT:** The MEL met on September 2, 2015 at the Forsgate Country Club; enclosed is a copy of the report on the meeting. The MEL's 2016 budget introduction is scheduled for October 21, 2015 at 11:15 am in the Forsgate Country Club, Jamesburg, NJ. Executive Director said Reno Wilkens was the MEL representative for this JIF. Chairman Bigler nominated Bernard Rutkowski as the MEL Representative for the NJUA JIF.

**MOTION TO NOMINATE BERANRD RUTKOWSKI AS MEL REPRESENTATIVE FOR THE NEW JERSEY UTILITY AUTHORTIES JIF**

Moved:	Commissioner Gianforte
Second:	Commissioner Burner
Roll Call Vote:	7 Ayes, 0 Nays

Executive Director said the Management Committee from the MEL reviewed a new process for assessments of member JIFs. The MEL added a component of experience rating on its claims

funds – which will increase each of the next four years. Executive Director noted that approximately ½ of the MEL assessment. In addition, the MEL will be implementing a “retrospective rating program”. The MEL has a lot of cash on hand because claims take a long time to develop and a long time to settle. Therefore, the MEL has cash and does not have to collect in the year we are determining what it will ultimately cost. The MEL will bill its claims fund at 85% of the experience rated assessment. Member JIFs where claims don’t exceed 85% will not have additional payments due. Member JIF’s with claims that exceed 85% will have an additionally billing based on actual claim experience – but the exposure will be capped at 100%, 115% or 125% of the rated assessment. Each JIF’s cap is determined based on the 10 year loss experience. One of the goals of this is a budgeted means to shift some of the costs to members that are having greater losses. Based on its loss experience, Executive Director said the NJUA JIF’s experience rating factor is .975 and its retrospective rating cap will be 110%. The calculation will not be done for 10 years since excess claims take longer to develop.

**FINANCE COMMITTEE:** A meeting of the Finance Committee needs to be scheduled for mid-October to review the 2016 Budget. Finance Committee members are: Michael Gianforte, Chair; Frank Pastena, Bob Fischer and Brian Bigler. Executive Director said we just added Bernard Rutkowski to the Committee.

**2016 FUND PROFESSIONALS:** The Executive Committee should begin considerations on the process to award contracts for 2016 using either “fair & open” or “non-fair & open”. Enclosed in Appendix II is modified version of the form used by the Fund.

**MOTION TO ADVERTISE AND DISTRIBUTE REQUEST FOR QUALIFICATIONS FOR 2016 FUND PROFESSIONALS FOR THE NEW JERSEY UTILITY AUTHORITIES JIF**

Moved:	Commissioner Fetherman
Second:	Commissioner Gianforte
Vote:	7 Ayes, 0 Nays

**TREASURER:**

**VOUCHER PAYMENTS (BILL LIST)**

2015	\$ 93,099.42
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**CONFIRMATION OF CLAIMS' PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS DURING MONTH OF AUGUST 2015:**

Closed:	\$ .00
2011:	\$ 4,627.52
2012:	\$ 3,822.33
2013:	\$ 11,550.22
2014:	\$ 36,574.10
2015	\$102,129.12
Total:	\$158,703.29

**MOTION TO APPROVE SEPTEMBER BILLS LIST, CONFIRM CLAIMS' PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS DURING MONTH OF AUGUST 2015 CLAIMS AND ACCEPT TREASURER'S REPORT:**

Moved: Commissioner Fetherman  
Second: Commissioner Pastena  
Roll Call Vote: 7 Ayes, 0 Nays

Treasurer's Report Attached & Made Part of Minutes.

In response to Attorney Budesca, Treasurer said if the Federal Reserve raised the interest rates 25 basis points on an average balance it would not be a lot of money.

**ATTORNEY:** None

**MANAGED CARE:**

**MONTHLY REPORT:** Report submitted and reviewed by Ms. Setzer QualCare.

Report Made Part of the Minutes.

**SAFETY DIRECTOR:**

**MONTHLY REPORT:** Safety Director Joann Hall reported we are looking forward to the second Safety Expo for 2016 at the Camden Count Regional Training Center. Ms. Hall said John Zangel has been out sick for a while is recuperating so Lou Carey is picking up some of the visits and we do anticipate in meeting all of our contractual requirements. In October we will have a Regional Training presented by Anthony Stagliano in Middlesex and in December we will have CNA in to do IR inspection training.

Report Made Part of Minutes.

**CLAIMS:** Claims Manager report is for closed session.

**PUBLIC COMMENT:**

NONE

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:  
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION**

**MOTION TO CLOSE MEETING:**

Moved: Commissioner Gianforte  
Second: Commissioner Pastena  
Vote: Unanimous

**MOTION TO RE-OPEN MEETING:**

Moved: Commissioner Gianforte  
Second: Commissioner Fetherman  
Vote: Unanimous

**MOTION TO APPROVE PAYMENT AUTHORIZATION REQUESTS AS PRESENTED CONTINGENT UPON CONFIRMATION OF ITEMIZED LIST IN WOODBINE MUA CLAIM.**

Moved: Commissioner Gianforte  
Second: Commissioner Fetherman  
Roll Call Vote: 7 Ayes, 0 Nays

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

Commissioner Fetherman discussed a new Assembly Bill proposed regarding prevailing wage threshold for authorities which is \$2,000 and the pay to play threshold is \$17,500 which is not the same as our local public contracts law threshold which is \$40,000 (with QPA). Assemblywoman Shelia Oliver introduced the Bill and she has four others sponsors to make those other two thresholds equal to the local public contracts threshold which is very good news but, as written, it does not include utility authorities. Commissioner Fetherman said DCA has been asked to work with the Assemblywoman to have the bill amended to include authorities. Commissioner Fetherman asked that members show support to this Bill.

**MOTION TO ADJOURN:**

Moved: Commissioner Pastena  
Second: Commissioner Fetherman  
Vote: Unanimous

**MEETING ADJOURNED: 11:20am**  
**NEXT REGULAR MEETING: OCTOBER 28, 2015**  
Karen A. Read, Assisting Secretary

For  
Michael Gianforte, SECRETARY  
**Date Prepared: - October 21, 2015**



**RESOLUTION #24-15**

**RESOLUTION TO RENEW MEMBERSHIP  
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund is being organized pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk coverage to its member joint insurance funds; and,

**WHEREAS**, the Board of Commissioners of the **New Jersey Utility Authorities Joint Insurance Fund** has determined that renewing their membership in the Residual Claims Fund is in the best interests of the member local units.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the **New Jersey Utility Authorities Joint Insurance Fund** does hereby resolve and agree to renew its membership in the Residual Claims Fund for a period of three (3) years, the commencement of which shall be January 1, 2016. For the purpose of determining the term, any portion of the Fund year shall be considered a full year; and

**BE IT FURTHER RESOLVED** that the **New Jersey Utility Authorities Joint Insurance Fund** hereby adopted the Bylaws of the Residual Claims Fund. Coverage will be provided in accordance with the terms, conditions and limitations as contained in the Residual Claim Fund's Commercial Excess Insurance or Reinsurance, and Bylaws; and,

**BE IT FURTHER RESOLVED** that the Chairman of the **New Jersey Utility Authorities Joint Insurance Fund**, or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the Residual Claims Fund including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **New Jersey Utility Authorities Joint Insurance Fund** in the Residual Claims Fund according to its Bylaws, Chapter C.372 Laws of 1983 (N.J.S.A. 40A:10-36 et seq.), administrative regulations, and any other statutes or regulations pertaining thereto.

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

ATTEST:

  
\_\_\_\_\_  
Brian Bigler, Chairman

  
\_\_\_\_\_  
Michael Gianforte, Secretary

Date: September 23, 2015

**RESOLUTION #25 -15**

**RESOLUTION TO RENEW MEMBERSHIP NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND**

**WHEREAS**, the **New Jersey Municipal Environmental Risk Management Fund** has been organized to provide Third Party Liability, First Party Coverage, Public Officials Liability, De Minimus Abandoned Toxic Waste Sites Buy-Out, Legal Services and Storage Tank Systems Coverages to its member Local Units; and,

**WHEREAS**, it has been determined that environmental impairment liability coverage is available from the **New Jersey Municipal Environmental Risk Management Fund**, hereinafter referred to as "E-JIF" as created under Chapter C.372 Laws of 1983 (N.J.S.A. 40A:10-36 et seq.); and,

**WHEREAS**, said statutes and the regulations pertaining thereto contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

**WHEREAS**, the **Board of Commissioners of the New Jersey Utility Authorities Joint Insurance Fund** has determined that membership in the E-JIF is in the best interests of the member municipalities.

**NOW THEREFORE BE IT RESOLVED** that the **Board of Commissioners of the New Jersey Utility Authorities Joint Insurance Fund** do hereby resolve and agree to renew their membership in the E-JIF for a period of three (3) years, effective January 1, 2016; and

**BE IT FURTHER RESOLVED** that the application for membership is for the purpose of obtaining the following types of coverages:

- |             |  |
|-------------|--|
| Section I   | Third Party Liability                          |
| Section II  | First Party Coverage                           |
| Section III | Public Officials Liability                     |
| Section IV  | De Minimus Abandoned Toxic Waste Sites Buy Out |
| Section V   | Legal Services                                 |
| Section VI  | Storage Tank Systems                           |

**BE IT FURTHER RESOLVED** that the Chairman of the **New Jersey Utility Authorities Joint Insurance Fund** or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the E-JIF including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **New Jersey Utility Authorities Joint Insurance Fund** in the E-JIF according to its Bylaws, Chapter C.372 Laws of 1983 (NJSA 40A:10-36 et seq.), administrative regulations and any other statutes or regulations pertaining thereto.

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

BY: \_\_\_\_\_

Brian Bigler, Chairman

DATED: \_\_\_\_\_

9/23/15

ATTEST: \_\_\_\_\_

Michael Gianforte, Secretary

**NEW JERSEY UTILITY AUTHORITY JOINT INSURANCE FUND  
BILLS LIST**

Resolution No. 26-15

SEPTEMBER 2015

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the New Jersey Utility Authority Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
008807			
008807	QUALCARE, INC.	MANAGED CARE SERVICES - 09 2015	8,338.47
			<b>8,338.47</b>
008808			
008808	QUAL-LYNX	CLAIMS ADMIN - 09 2015	13,781.91
			<b>13,781.91</b>
008809			
008809	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES 09 2015	12,777.31
			<b>12,777.31</b>
008810			
008810	SOJEXO INC. & AFFILIATES	NJUA EXPO CATERING - 9/14/15 - B & L	4,570.50
			<b>4,570.50</b>
008811			
008811	PERMA	REIMBURSE SAFETY SEMINAR REFRESHMENT EXP	94.97
008811	PERMA	EXECUTIVE DIRECTOR FEE 09 2015	21,784.84
008811	PERMA	POSTAGE FEE 08/2015	61.69
			<b>21,941.50</b>
008812			
008812	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 09/2015	2,649.27
			<b>2,649.27</b>
008813			
008813	BERRY,SAHRADNIK,KOTZAS& BENSON	LITIGATION MANAGEMENT - 07/31/15	1,403.64
008813	BERRY,SAHRADNIK,KOTZAS& BENSON	ATTORNEY FEE 09/2015	1,580.40
008813	BERRY,SAHRADNIK,KOTZAS& BENSON	COSTS - 07/31/2015	8.08
			<b>2,992.12</b>
008814			
008814	STUART NEUHOF	TREASURER FEE 09/2015	1,665.50
			<b>1,665.50</b>
008815			
008815	CAPACITY COVERAGE CO. OF NJ.	UNDERWRITING MANAGER FEE 09 2015	6,640.50
			<b>6,640.50</b>
008816			
008816	ALLSTATE INFORMATION MANAGEMNT	ACCT. 412 - ACT & STOR 08/31/2015	50.50
			<b>50.50</b>

008817				
008817	JUDE I LLC	MEETING - 08 26 2015		236.00
				<b>236.00</b>
008818				
008818	CINNAMINSON SEWERAGE AUTHORITY	2014 CREDITS		-31.91
008818	CINNAMINSON SEWERAGE AUTHORITY	RMC FEE 2015 - CINNAMINSON SA		4,489.42
				<b>4,457.51</b>
008819				
008819	BROWN & BROWN METRO, INC	RMC FEE 2ND 2015 - UNION COUNTY UA		1,272.09
008819	BROWN & BROWN METRO, INC	RMC FEE 1ST 2015 - UNION COUNTY UA		1,272.09
008819	BROWN & BROWN METRO, INC	RMC FEE 1ST 2015 - LONG BRANCH SA		3,880.57
008819	BROWN & BROWN METRO, INC	RMC FEE 2ND 2015 LONG BRANCH SA		3,880.57
				<b>10,305.32</b>
008820				
008820	SKYLANDS RISK MANAGEMENT INC.	RMC FEE 2ND 2015 - WANAQUE VALLEY RSA		2,693.01
				<b>2,693.01</b>
		Total Payments FY 2015	93,099.42	

**TOTAL PAYMENTS ALL FUND YEARS \$ 93,099.42**

  
 \_\_\_\_\_  
 Chairperson

Attest:  Dated: 9/23/15

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

  
 \_\_\_\_\_  
 Treasurer

**RESOLUTION NO. 27-15**

**RESOLUTION OF THE EXECUTIVE COMMITTEE  
OF THE NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND  
AUTHORIZING REFUND FROM  
FUND YEAR 2010 AND CLOSED YEARS ACCOUNT SURPLUS**

**WHEREAS**, N.J.A.C. 11:15-2.21 provides that a FUND may seek approval from the Commissioner of Insurance for a refund of excess monies from any FUND year upon compliance with certain requirements; and

**WHEREAS**, the FUND has obtained a calculation from its Actuary and Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and the financial integrity of the FUND; and

**WHEREAS**, the Executive Committee has determined that it would be in the best interest of the FUND and its member authorities to make certain refunds;

**NOW, THEREFORE, BE IT RESOLVED** by the Executive Committee of the New Jersey Utility Authorities Joint Insurance Fund, as follows:


1. Section B of N.J.A.C. 11:15-2.21 provides that the FUND may seek approval for refunds from any claim fund that has been completed for not less than twenty-four months. Based upon this requirement, surplus monies in Fund year 2011, 2012 and the Closed Year Accounts are eligible for refunds at the discretion of the FUND, the Department of Banking and Insurance and the Department of Community Affairs.

2. The Executive Committee has balanced the interests of the member authorities in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. Because the reserve figures and the IBNR figures utilized by the FUND Actuary are conservative, and because the Banking & Insurance Department and the State regulations require a calculation based on the ratio of paid claims to claim reserves creating a margin of error, it is the conclusion of the Executive Committee that \$500,000 from Fund year 2012 Workers' Compensation, \$250,000 from Fund year 2011 Workers' Compensation, \$150,000 from Fund year 2011 Administrative Account, \$100,000 from Fund Year 2012 Loss Fund Contingency Account and \$500,000 from the Closed Years Account for a total dividend of \$1,500,000 surplus can be refunded at this time.

3. The Executive Director is, therefore, authorized and directed to submit such documents as the regulations require to the Department of Banking and Insurance and the Department of Community Affairs for the approval of the refunds in the amounts set forth above.

4. This authorization is based upon the Audited Financial Statements as of December 31, 2014. The aforementioned refund monies shall be allocated, as required and necessary, from the various loss and contingency funds for the respective years, all in accordance with the Actuary's analysis of available monies.

**NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND**



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BRIAN BIGLER, Chairman

Attest:



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MICHAEL GIANFORTE, Secretary