

Job Safety Observation Landscape Operations Report

Observer: _____ Employee / Crew Observed: _____
 Task Observed: _____ Date: _____ Time: _____ AM PM
 Location of Observation _____

Some Conditions to Consider (not a checklist)

• Supervisor on site	• Exposure to unstable structure or earth
• Review scope of job and safety concerns	• Lifting heavy, awkward objects, body mechanics
• Coordination with other agencies, departments	• Fire extinguisher, hot work hazard, permits
• Work zone precautions	• Walking working surfaces
• Exposed moving parts / guards in place	• Ladders, scaffolds, elevated platforms
• Horseplay	• Exposure to confined space
• Authorized task; authorized to operate equipment	• Rigging, jacks, inspection, storage, working under loads
• Equipment free of defects	• Cranes
• Equipment operated, stored, transported correctly	• Housekeeping, orderliness of site equipment & material
• Equipment serviced while energized, or in motion	• Electrical hazards, cords, GFCI, power tools
• Correct tools available and used	• Hand tools
• Exposure to overhead objects	• Exposure to falling objects
• Overloading materials or equipment	• Exposure to chemicals
• Crowding materials, storage	• MSDS available
• Manual material handling	• Exposure to threatening wildlife
• PPE, appropriate work clothes	• Exposure to dust, noise, radiation
• First aid kit available	• Exposure to explosives
• Unhealthy, unsanitary conditions	• Exposure to compressed air or liquids
• Personal hygiene	• Exposed to flammables or using fuels
• Exposure to moving vehicle	• Lighting
• Inclement weather conditions (snow, ice, electrical storm,	• ROPS (Roll Over Protection)

Narrative

(describe activities below)

Look at the way people are working: Describe in 1-3 sentences what you are observing. NOTE everything OK or N/A is not an observation it's a statement

What did you see that needs to be changed or improved? (Ex: equipment not locked out or workers without proper PPE, or unsafe lifting practices)

What did you see that should be complimented? (Ex: cones in place, spotter used during backing, proper speed for conditions, good housekeeping on site)

Follow up action: (Ex: Who did you talk to or what changes were made?)