

RESOLUTION No. 13-19
of the
New Jersey Utility Authorities Joint Insurance Fund

REVISING CERTAIN APPOINTED PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) found it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-12 et. seq.) for the 2018, 2019 & 2020 Fund years, unless otherwise noted; and,

WHEREAS, NJSA 40a11-16 (6) allows for a contract duration of three (3) years; and,

WHEREAS, the Fund resolved to award Professional Service Agreements commencing January 1, 2018 in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. seq.; and,

WHEREAS, a notice soliciting proposals was published in the Star Ledger 2017 issue of the August 17th edition; and,

WHEREAS, responses were received from professional service providers and service organizations on September 14, 2017 at 2 pm; and,

WHEREAS, the Fund Treasurer has indicated that sufficient funds exist for the award of these contracts in the usual and customary accounts.

WHEREAS, the Executive Committee of the New Jersey Utility Authorities Joint Insurance Fund resolve to appoint the Fund Professionals – noted below – to three year terms commencing on January 1, 2018 and ending on December 31, 2020 (unless otherwise noted) at its January 2018 Reorganization Meeting in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.;

- 1.) **Perma Risk Management Services** is hereby appointed as **Administrator**, **Ms. Cathleen Kiernan** is appointed as **Executive Director**, and **Joseph Hrubash** as **Deputy Executive Director**, as agent for process of services. **\$934,249.59** is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of **\$311,375.80** has been appropriated in the Administration Line Item of the 2019 budget. Fund year 2019 is the second of three-year term.
- 2.) John Sahradnik & Robert Budesa, Esquires, are hereby appointed as **Fund Attorney**. **\$20,584.42** is the estimated dollars that will be expended in connection with **Attorney** contract over its one term. The annual amount of **\$20,584.42** has been appropriated in the Attorney Line item of the 2019 budget. John Sahradnik & Robert Budesa, Esquires, are hereby appointed as

Litigation Management. The annual amount of \$116,267.40 has been appropriated in the Litigation Management Line Item of the 2019 budget. Appointment is a one-year term.

- 3.) Stuart Neuhof is hereby appointed as **Fund Treasurer. \$65,087.06** is the estimated dollars that will be expended in connection with this contact over its three-year term. The annual amount of **\$21,692.85** has been appropriated in the Treasurer Line Item of the 2019 budget. Fund year 2019 is the second of a three-year term.
- 4.) Dennis Henry of Actuarial Advantage is hereby appointed as **Fund Actuary. \$104,039.77** is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of **\$34,675.39** has been appropriated in the Actuary Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.
- 5.) Frances Jones of **Nisivoccia LLP** is hereby appointed as **Fund Auditor. \$65,392.91** is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of **\$22,958.85** has been appropriated in the Auditor Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.
- 6.) Capacity Coverage Company is hereby appointed as **Underwriting Manager. \$263,950.53** is the estimated dollars that will be expended in connection with this contract over its three year term. The annual amount of **\$87,972.01** has been appropriated in the Underwriting Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.
- 7.) Qual-Lynx is hereby appointed as the **Claims Service Organization** to adjust all claims for current and prior Fund Years. **\$600,004.27** is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of **\$199,975.30** has been appropriated in the Claims Administration Line Item of the 2019 budget. Fund year 2019 is the second of a three-year term.
- 8.) Wilmington Trust is hereby appointed as the **Asset Manager** at a fee of .05% of the market value of the FUND's invested assets estimated to be **\$5,036.65** over its three-year term. The annual amount is estimated to be **\$15,109.96** from earnings.
- 9.) Investors Bank for **Banking Manager** at an earnings rate based on a combined average balance of \$20,000,000 of participating joint insurance funds which will earn the federal funds rate less .25% with a floor of .65%.
- 10.) JA Montgomery Risk Control Services is hereby appointed to provide **Loss Control Services. \$514,147.20** is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount

of **\$171,360** has been appropriated in the Safety Director Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.

- 11.) Qual-Care is hereby appointed as **Managed Care Provider**. **\$324,971.63** is the estimated dollars that will be expended in connection with this contract over its three year term. The annual amount of **\$108,309.70** has been appropriated in the Managed Care Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.
- 12.) NEIS is appointed as **Fund Payroll Auditor for** fund years 2018, 2019 and 2020. **\$32,402.47** is the estimated dollars that will be expended in connection with this contract over its three year term. The annual amount of \$153.00 per payroll audit totaling **\$10,799.41** has been appropriated in the Premium Auditor Line Item of the 2019 budget. Fund year 2019 is the second of a three year term.

All professionals and service organizations appointed pursuant to this resolution shall service in accordance with the professional services contracts on file in the field office.

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee does hereby appoint Fund professionals for the Fund Year 2019.

NOW THEREFORE BE IT FURTHER RESOLVED, which will be entered into, a copy of which are or will be on file in the Fund office, located at 9 Campus Drive, Suite 216, Parsippany, NJ 07504.

ADOPTED:

March 27, 2019 this day before the Governing Body

**NEW JERSEY UTILITY AUTHORITY JOINT INSURANCE FUND
BILLS LIST**

Resolution No. 14-19

March 2019

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the New Jersey Utility Authority Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR

2018

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
002003			
002003	BEACHWOOD SEWERAGE AUTHORITY	2018 ELECTED OFF SEMINAR 1 MEMBER	1,250.00
			1,250.00
002004			
002004	EATONTOWN SEWERAGE AUTHORITY	2018 ELECTED OFF SEMINAR 1 MEMBER	1,000.00
			1,000.00
002005			
002005	MONMOUTH COUNTY BAYSHORE	2018 ELECTED OFF SEMINAR 1 MEMBER	250.00
			250.00
002006			
002006	PERMA	CAESAR'S MTG ROOM 11/18 MTG/SEM	3,562.84
002006	PERMA	LESS DEPOSIT FROM OCTOBER 3/19	-375.00
			3,187.84
002007			
002007	HARDENBERGH INSURANCE GROUP	WASHINGTON TWP (GL) MUA - 2018 RMC FEES	6,866.01
002007	HARDENBERGH INSURANCE GROUP	DEPTFORD TOWNSHIP MUA - 2018 RMC FEES	9,115.69
002007	HARDENBERGH INSURANCE GROUP	PENNSVILLE SA - 2018 RMC FEES	2,948.83
			18,930.53
		Total Payments FY 2018	24,618.37

FUND YEAR

2019

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
002008			
002008	MUNICIPAL EXCESS LIABILITY JIF	FPB - 2ND QTR 2019	3,323.00
			3,323.00
002009			
002009	MUNICIPAL EXCESS LIABILITY JIF	LIABILITY - 2ND QTR 2019	59,347.89
002009	MUNICIPAL EXCESS LIABILITY JIF	EPL ATTEND CREDITS-4THQTR18 & 1STQTR19	15,482.00
			74,829.89
002010			
002010	MUNICIPAL EXCESS LIABILITY JIF	WC - 2ND QTR 2019	143,984.11
			143,984.11

002011			
002011	QUALCARE, INC.	MARCH RATE ADJUSTMENT 2019	176.98
002011	QUALCARE, INC.	MANAGED CARE SERVICES 3/19	8,848.83
002011	QUALCARE, INC.	JAN & FEB RATE ADJUSTMENT 2019	353.96
			9,379.77
002012			
002012	QUAL-LYNX	PERFORMANCE BOND #106451928 3/19	168.00
002012	QUAL-LYNX	CLAIM ADJUSTING SERVICES 3/19	16,664.59
			16,832.59
002013			
002013	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES 3/19	14,280.00
			14,280.00
002014			
002014	PERMA	LESS OVERPAYMENT OF POSTAGE IN JANUARY	-30.16
002014	PERMA	ADMIN FEE 3/19	25,947.99
002014	PERMA	JANUARY POSTAGE	119.55
			26,037.38
002015			
002015	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 3/19	2,889.62
			2,889.62
002016			
002016	BERRY,SAHRADNIK,KOTZAS& BENSON	LEGAL SERVICES THRU 2.28.19	4,043.08
002016	BERRY,SAHRADNIK,KOTZAS& BENSON	LEGAL SERVICES THRU 1.31.19	825.34
002016	BERRY,SAHRADNIK,KOTZAS& BENSON	ATTORNEY FEE 3/19	1,715.34
002016	BERRY,SAHRADNIK,KOTZAS& BENSON	LEGAL SERVICES THRU 2.28.19	835.30
			7,419.06
002017			
002017	STUART NEUHOF	TREASURER FEE 3/19	1,807.74
			1,807.74
002018			
002018	CAPACITY COVERAGE CO. OF N.J.	UNDERWRITING FEE 3/19	7,331.00
			7,331.00
002019			
002019	NJ ADVANCE MEDIA	ACCT:XNEWJ0555768 - MTG - 2.27.19	54.25
			54.25
002020			
002020	MUNICIPAL EXCESS LIABILITY JIF	MSI - 2ND QTR 2019	15,339.39
			15,339.39
002021			
002021	ALLSTATE INFORMATION MANAGEMNT	ACCT#412 - ARC & STOR - 2.28.19	68.00
			68.00
002022			
002022	NEW TECH SERVICES INC.	WEB MAINT/HOST 3/19	75.00
			75.00
002023			
002023	CONNER STRONG & BUCKELEW	MANTUA MUA - 1ST RMC FEE 2019	1,382.00
002023	CONNER STRONG & BUCKELEW	LOGAN MUA - 1ST RMC FEE 2019	1,276.00
002023	CONNER STRONG & BUCKELEW	LAKWOOD MUA - 1ST RMC FEE 2019	2,485.00
002023	CONNER STRONG & BUCKELEW	LITTLE EGG MUA - 1ST RMC FEE 2019	2,516.00
			7,659.00

002024			
002024	HARDENBERGH INSURANCE GROUP	WASHINGTON TWP MUA - 1ST RMC FEE 2019	3,497.50
002024	HARDENBERGH INSURANCE GROUP	DEPTFORD TWP MUA - 1ST RMC FEE 2019	4,500.00
002024	HARDENBERGH INSURANCE GROUP	PENNSVILLE SEWER - 1ST RMC FEE 2019	1,497.00
			9,494.50
002025			
002025	HACKETTSTOWN MUA	RMC 2018 OVERPAYMENT	-3,503.48
002025	HACKETTSTOWN MUA	RMC FEE - 1ST HALF 2019	3,569.00
			65.52
002026			
002026	EVESHAM MUNICIPAL UTILITIES	1ST RMC FEE INSTALLMENT 2019	10,266.00
			10,266.00
002027			
002027	BROWN & BROWN METRO, INC	SOME-RARIT VALLEY SA - 1ST RMC FEE 2019	10,746.00
002027	BROWN & BROWN METRO, INC	NORTH BERGEN MUA - 1ST RMC FEE 2019	12,322.00
			23,068.00
002028			
002028	NORTHWEST BERGEN COUNTY UA	RMC FEE - FIRST INSTALLMENT 2019	9,794.00
			9,794.00
002029			
002029	STANFORD RISK MANAGEMENT	WTMUA - 1ST RMC FEE 2019	1,769.00
			1,769.00
		Total Payments FY 2019	385,766.82

TOTAL PAYMENTS ALL FUND YEARS \$410,385.19

ADOPTED:

March 27, 2019 this day before the Governing Body