

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**  
**MEETING: AUGUST 26, 2015**  
**Toms River MUA**  
**10:30 AM**

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- MEETING CALLED TO ORDER - OPEN NOTICE READ**
  - PLEDGE OF ALLEGIANCE**
  - ROLL CALL OF EXECUTIVE COMMITTEE**
  - APPROVAL OF MINUTES: July 22, 2015 ..... Appendix I**

**REPORTS**

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs**  
    .Executive Director's Report.....Page 1
  
- TREASURER – Stuart Neuhof**  
    .Vouchers Report – August Bills ..... Page 21  
    .Monthly Report ..... Page 23
  
- ATTORNEY –Robert Budes, Esquire**
  
- MANAGED CARE – QualCare**  
    .Monthly Reports ..... Page 40
  
- SAFETY DIRECTOR – JA Montgomery Risk Control**  
    .Monthly Report and Agenda..... Page 46
  
- CLAIMS SERVICE – Qual-Lynx**

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- OLD BUSINESS**
  - NEW BUSINESS**
  - PUBLIC COMMENT**

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES**  
**PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION**  
**1. Payment Authority Requests**

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- MEETING ADJOURNED**

# New Jersey Utility Authorities Joint Insurance Fund

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*Njuajif.org*

Date: August 26, 2015

Memo to: Executive Committee  
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- ❑ **2016 Renewal Online Underwriting Database:** As reported in June & July, Fund Commissioners and Risk Managers received an email announcing the beginning of the 2016 underwriting renewal process. Deadline to complete review of on-line underwriting data is September 1, 2015.
- ❑ **2016 Membership Renewals** – Attached is a list of members scheduled to renew Fund membership by January 2016. Membership renewal documents were distributed to members in early August.
- ❑ **Safety Expo** – 2015 is the 23rd NJUA Safety Expo. The second of 2 Expos is scheduled for September 25<sup>th</sup> at the Camden County Emergency Training Center. Registration information was emailed to all member authorities – another copy is enclosed. To date, 85 employees have been enrolled, represented 17 members.
- ❑ **Due Diligence Reports:**
  - **Financial Fast Track Report** – 6/30/2015 Page 8
  - **Income Portfolio** – as of 6/30/15 Page 9
  - **Expected Loss Ratio Analysis** – as 7/31/15 Page 10
  - **Claim Activity Report** – as of 7/31/15 Page 11
  - **JIF Recap of Lost Time Accident Frequency**– as of 7/31/15 Page 12
  - **Lost-Time Frequency** – as of 7/31/15 Page 13
  - **Lost Days Report** – as of 7/31/15 Page 15
  - **POL/EPL – Compliance Status List** – as of 8/19/15 Page 17
  - **RMC Resolution & Agreement Status List** – as of 8/15/15 Page 19
  - **Regulatory Affairs Checklist**- as of 8/15/15 Page 20
  - **Claims Management Exception Report** – as of 7/31/15 Appendix II

**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND  
2016 MEMBERSHIP RENEWALS**

Authority	
Beachwood Sewerage Authority	1/1/2016
Berkeley Township MUA	1/1/2016
Bordentown Sewerage Authority	1/1/2016
Clinton Township Sewerage Authority	1/1/2016
Hanover Township Sewerage Authority	1/1/2016
Manasquan River Regional Sewerage Authority	1/1/2016
Monmouth County Bayshore Outfall Authority	1/1/2016
Monroe MUA	1/1/2016
North Arlington-Lynhurst Joint Meeting	1/1/2016
Readington-Lebanon Sewerage Authority	1/1/2016
Rockaway Valley Reg'l Sewerage Authority	1/1/2016
Secaucus Municipal Utilities Authority	1/1/2016
Township of Middletown Sewerage Authority	1/1/2016
Two River Water Reclamation Authority	1/1/2016
Raritan Township MUA	1/1/2016