

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: DECEMBER 16, 2015
TOMS RIVER MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: November 17, 2015 Appendix I**

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs**
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- TREASURER – Stuart Neuhof**
 .Vouchers Report – December Bills Page 38
 .Monthly Report Page 43

- ATTORNEY –Robert Budes, Esquire**

- MANAGED CARE – QualCare**
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- SAFETY DIRECTOR – JA Montgomery Risk Control**
 .Monthly Report and Agenda..... Page 65

- CLAIMS SERVICE – Qual-Lynx**

-
- OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
1. Payment Authority Requests

- MEETING ADJOURNED**

New Jersey Utility Authorities Joint Insurance Fund

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Njuajif.org

Date: December 16, 2015

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- Coverage Committee** The Coverage Committee is scheduled for a Conference Call meeting on Tuesday, December 15th at 10am to review quotes received for the excess liability and excess pol/epl renewal. Committee Chairman Rob Burner will report at the meeting. Enclosed are draft resolutions authorizing the placement of excess coverages. We will have revised resolutions available at the meeting.
- Motion to adopt Resolutions 30-15, 31-15 & 32-15.**
- Cyber Liability** – Attached is the renewal quote from the MEL Underwriting Manager concerning the Fund's Cyber Liability Policy with Caitlin Insurance.
- Finance Committee** The Finance Committee is scheduled to meet at 9:45 am on December 16, 2015, just prior to the JIF meeting. Committee will review responses to the MEL's Joint Asset Manager & Banking Services RFQ (summary attached). In addition, Committee will review fee proposals from the vendors responding to the Claims Administrator and Managed Care Provider RFQs.
- RCF-** The Residual Claims Fund scheduled its 2016 Reorganization meeting for Wednesday, January 6, 2016 at 10:30 am in the Forsgate Country Club located in Jamesburg, NJ.

The Fund should elect its representative to the Residual Claims Fund for the 2016 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund's 2015 representative to the Residual Claims Joint Insurance Fund.**

- EJIF** - The EJIF Board of Fund Commissioners met on November 18th at the Sheraton Hotel in Atlantic City. Enclosed is a copy of Commissioner Fetherman's report on the meeting.

The EJIF's 2016 Reorganization meeting is scheduled for 10:50 am on Wednesday, January 6, 2016 in the Forsgate Country Club located in Jamesburg, NJ.

The Fund should elect its representative to the Environmental Joint Insurance Fund for the 2016 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund's 2015 representative to the Environmental Joint Insurance Fund.**

- MEL** - The MEL Board of Fund Commissioners conducted its public hearing on the 2016 budget on November 18th in the Atlantic City Convention Center. Enclosed is a copy of Commissioner Rutkowski's report on the meeting – with adopted budget attached.

The 2016 Reorganization meeting for the MEL is scheduled for Wednesday, January 6, 2016 at 11:15 am at the Forsgate Country Club located in Jamesburg, NJ.

The Fund should elect its representative to the Municipal Excess Liability Joint Insurance Fund for the 2016 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund's 2016 representative to the Municipal Excess Liability Joint Insurance Fund.**

- 2016 Budget:** In accordance with the regulations, the budget adopted by the Fund has been advertised in the Fund's official newspaper. In addition, PERMA mailed the budget to member authorities and is in the process of filing with the state.

- 2016 Billings:** In accordance with the Fund's bylaws, bills have been mailed to member authorities and are due and payable by January 15, 2016. Any payments not received by February 1 will be subject to a late penalty retroactive to the due date.

- Nominating Committee** - The Nominating Committee met in November and recommends the enclosed slate for Chairman, Secretary and Executive Committee in 2016. Following the December meeting, we will distribute ballots to Fund Commissioners.

- 2016 Fund Reorganization:** The Fund's Reorganization Meeting has been scheduled for January 28, 2015 at 10:30 am in the Toms River MUA.

- 2013 State Examination** - The State of New Jersey Department of Banking & Insurance performed an examination of the Fund for the 2013 Fund Year. Enclosed in Appendix II is a copy of the report along with an affidavit for signature by the Executive Committee of the Fund certifying that each has reviewed the report respectively.

- Motion to approve State of New Jersey Department of Banking & Insurance Examination Report for the 2013 Fund Year and execute Group Affidavit certifying that members of the Executive Committee have read the report.**

- 2016 Fund Professionals** – In October, Executive Committee reviewed the results of the Fund's Requests for Qualifications. Since the Fund received multiple responses for Third Party Administrators and Managed Care, we have contacted those responders and asked for a fee proposal. Enclosed is a summary of the responses.