

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: JULY 22, 2015
Toms River MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: June 24, 2015 Appendix I**

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs**
 .Executive Director's Report.....Page 1

- TREASURER – Stuart Neuhof**
 .Vouchers Report – July Bills Page 16
 .Monthly Report Page 19

- ATTORNEY –Robert Budes, Esquire**

- MANAGED CARE – QualCare**
 .Monthly Reports Page 37

- SAFETY DIRECTOR – JA Montgomery Risk Control**
 .Monthly Report and Agenda..... Page 43

- CLAIMS SERVICE – Qual-Lynx**

-
- OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
1. Payment Authority Requests

- MEETING ADJOURNED**

New Jersey Utility Authorities Joint Insurance Fund

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Date: July 22, 2015

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- 2015 Member Manuals** – The Fund Office will distributed the 2015 coverage documents to Fund Commissioners & Risk Managers by the end of July.
- 2016 Renewal Online Underwriting Database:** As reported at last month’s meeting, Fund Commissioners and Risk Managers received an email announcing the beginning of the 2016 underwriting renewal process. Deadline to complete review of on-line underwriting data is September 1, 2015.
- 2016 Membership Renewals** – Attached is a list of members scheduled to renew Fund membership by January 2, 2016. Membership renewal documents will be mailed to members following the meeting.
- CPR Training** – CPR Trainings were held at the Two Rivers Water Reclamation Authority, Evesham MUA and the Rockaway Valley Regional Sewerage Authority in June. A total of 27 employees attended those classes and 24 attended the training at the June Expo.
- Due Diligence Reports:**
 - **Financial Fast Track Report** – 5/31/2015 Page 3
 - **Income Portfolio** – as of 5/31/15 Page 4
 - **Expected Loss Ratio Analysis** – as 6/30/15 Page 5
 - **Claim Activity Report** – as of 6/30/15 Page 6
 - **JIF Recap of Lost Time Accident Frequency**– as of 6/30/15 Page 7
 - **Lost-Time Frequency** – as of 6/30/15 Page 8
 - **Lost Days Report** – as of 6/30/15 Page 10
 - **POL/EPL – Compliance Status List** – as of 7/15/15 Page 12
 - **RMC Resolution & Agreement Status List** – as of 7/15/15 Page 14
 - **Regulatory Affairs Checklist**- as of 7/15/15 Page 15
 - **Claims Management Exception Report** – as of 6/30/15 Appendix II

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND	
2016 MEMBERSHIP RENEWALS	
Authority	
Beachwood Sewerage Authority	1/1/2016
Berkeley Township MUA	1/1/2016
Bordentown Sewerage Authority	1/1/2016
Clinton Township Sewerage Authority	1/1/2016
Hanover Township Sewerage Authority	1/1/2016
Manasquan River Regional Sewerage Authority	1/1/2016
Monmouth County Bayshore Outfall Authority	1/1/2016
Monroe MUA	1/1/2016
North Arlington-Lynhurst Joint Meeting	1/1/2016
Readington-Lebanon Sewerage Authority	1/1/2016
Rockaway Valley Reg'l Sewerage Authority	1/1/2016
Secaucus Municipal Utilities Authority	1/1/2016
Township of Middletown Sewerage Authority	1/1/2016
Two River Water Reclamation Authority	1/1/2016
Raritan Township MUA	1/1/2016