

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: DECEMBER 14, 2017
TOMS RIVER MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: NOVEMBER 14, 2017 Appendix I**

CORRESPONDENCE:

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs**
 .Executive Director's Report.....**Page 1**

- TREASURER – Stuart Neuhof**
 .Vouchers Report – December Bills **Page 22**
 .Monthly Reports **Page 27**

- ATTORNEY –Robert Budes, Esquire**

- MANAGED CARE – QualCare**
 .Monthly Report..... **Page 41**

- SAFETY DIRECTOR – JA Montgomery**
 .Monthly Report and Agenda..... **Page 46**

- CLAIMS SERVICE – Qual-Lynx Associates**

-
- OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
Payment Authority Requests

- MEETING ADJOURNED**

New Jersey Utility Authorities Joint Insurance Fund

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Date: December 20, 2017

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- RCF** – The Residual Claims Fund scheduled its 2018 Reorganization meeting for Wednesday, January 3, 2018 at 10:30 am in the Forsgate Country Club located in Jamesburg NJ.

The Fund should elect its representative to the Residual Claims Fund for the 2018 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund's 2018 representative and _____ as the alternate to the Residual Claims Joint Insurance Fund.**

- EJIF:** The EJIF Board of Fund Commissioners met on November 15th at the Sheraton Hotel in Atlantic City. Enclosed is a copy of Commissioner Rutkowski's report on the meeting.

The EJIF's 2018 Reorganization meeting is scheduled for Wednesday, January 3, 2018 in the Forsgate Country Club located in Jamesburg, NJ.

The Fund should elect its representative to the Environmental Joint Insurance Fund for the 2018 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund's 2018 representative and _____ as the alternate to the Environmental Joint Insurance Fund.**

- MEL:** The MEL Board of Fund Commissioners conducted its public hearing on the 2018 budget on November 15th in the Atlantic City Convention Center. Enclosed is a copy of Commissioner Rutkowski's report on the meeting – with adopted budget attached.

The 2018 Reorganization meeting for the MEL is scheduled for Wednesday, January 3, 2018 at 11:15 am at the Forsgate Country Club located in Jamesburg, NJ.

The Fund should elect its representative to the Municipal Excess Liability Joint Insurance Fund for the 2018 Fund Year.

- Motion to elect _____ as the New Jersey Utility Authorities Joint Insurance Fund’s 2018 representative and _____ as the alternate to the Municipal Excess Liability Joint Insurance Fund.**

- 2018 Managed Care**– The Fund reviewed RFQ responses in September for all Fund professionals except Managed Care – to allow for the Fund to perform a “market basket” review (review of network discounts). The Finance Committee will provide a report at the meeting.

- 2018 Budget** – In accordance with regulations, the budget adopted by the Fund has been advertised in the Fund’s official newspaper. In addition, PERMA mailed the budget to member authorities and is in the process of filing with the state.

- 2018 Billings** – In accordance with the Fund’s bylaws, bills have been mailed to member authorities and are due and payable by January 15, 2018. Any payments not received by February 1 will be subject to a late penalty retroactive to the due date.

- Nominating Committee** – The Nominating Committee met in November and recommends the enclosed slate for Chairman, Secretary and Executive committee in 2018. Following the December meeting, we will distribute ballots to Fund Commissioners.

- 2018 Fund Reorganization** – The Fund’s Reorganization Meeting has been scheduled for January 24, 2018 at 10:30 am at Toms River MUA.

- Membership Renewals** - Attached is a list of the members scheduled to renew fund membership by January 1, 2018.

- Due Diligence Reports**
 - Financial Fast Track Report - 9/30/17 Page 9
 - Interest Rate Comparison Report - as of 9/30/2017 Page 10
 - Expected Loss Ratio - as of 9/30/17 Page 11
 - Claim Activity Report- as of 9/30/17 Page 12
 - Lost Time Accident Frequency Report - as of 9/30/17 Page 13
 - Lost Time Accident Frequency JIF All – as of 9/30/17 Page 15
 - Lost Days Report - as of 9/30/17 Page 16
 - POL/EPL – Compliance Status List – as of 11/7/17 Page 18
 - RMC Resolution & Agreement Status List – as of 11/7/17 Page 20
 - Regulatory Compliance Check List - as of 11/7/2017 Page 21