

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: AUGUST 23, 2017
Toms River MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: July 26, 2017Appendix I**

CORRESPONDENCE

REPORTS

EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs
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TREASURER – Stuart Neuhof
 .Vouchers Report – August bills Page 25
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ATTORNEY –Robert Budes, Esquire

MANAGED CARE – QualCare
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SAFETY DIRECTOR – JA Montgomery
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CLAIMS SERVICE – Qual-Lynx Associates

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
Payment Authority Requests

MEETING ADJOURNED

New Jersey Utility Authorities Joint Insurance Fund

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Date: August 23, 2017

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- 2018 Renewal Online Underwriting Database:** Members and risk managers received an email notifying them the database is available for the 2018 underwriting renewal process. The deadline to submit schedules is August 15th. We have begun the process of following up with members.
- 2018 Membership Renewals-** Attached is a list of members scheduled to renew fund membership by January 1, 2018. Membership renewal documents have been mailed to members. Renewals are due back in the fund office by October 1, 2017.
- Safety Expo** – The second of two NJUA Safety Expos will be held on September 29th at the Camden County Regional Emergency Training Center. Enclosed is another copy of the registration information that has been emailed to all member authorities. To date, only 54 employees, representing 11 authorities and 3 towns have registered for the September Expo.
- Cyber Task Force** – The MEL formed a task force to review various aspects of Cyber Risks. Presently, the task force is finalizing its efforts working on developing a minimum loss control recommendation and will present to the MEL Board of Fund Commissioners in September.
- Requests for Qualifications** – As authorized in July, we have advertised and released RFQs, due in the Fund office on September 14th.
- Finance Committee** – A meeting of the Finance Committee needs to be scheduled for mid-October to review the 2018 budget. Finance Committee members are: Michael Gianforte, Chair; Frank Pastena, Bob Fischer and Brian Bigler.
- Owned Drones** – A member authority is considering purchasing a drone. The municipal JIFs recently endorsed this coverage; attached is a copy of their endorsement. The NJUA JIF has a different excess casualty carrier than the municipal JIFs. In response to Jon Ziman, Munich Re agreed to provide a \$5,000,000 sub-limit but limited to drones less than 10 lbs. The MEL limits coverage to drones less than 50lbs. The MEL confirmed that it will provide this coverage in its layer of \$700,000 excess of the JIF's \$300,000. We have emailed the Coverage Committee and expect to have a recommendation at the meeting. During last year's renewal, no member authority answered affirmatively to owning drones.

Due Diligence Reports

<input type="checkbox"/> Financial Fast Track Report - 6/30/17	Page 12
<input type="checkbox"/> Interest Rate Comparison Report - as of 6/30/2017	Page 13
<input type="checkbox"/> Expected Loss Ratio - as of 6/30/17	Page 14
<input type="checkbox"/> Claim Activity Report- as of 6/30/17	Page 15
<input type="checkbox"/> Lost Time Accident Frequency Report - as of 6/30/17	Page 16
<input type="checkbox"/> Lost Time Accident Frequency JIF All – as of 6/30/17	Page 18
<input type="checkbox"/> Lost Days Report - as of 6/30/17	Page 19
<input type="checkbox"/> POL/EPL – Compliance Status List – as of 8/15/17	Page 21
<input type="checkbox"/> RMC Resolution & Agreement Status List –as of 8/15/17	Page 23
<input type="checkbox"/> Regulatory Compliance Check List - as of 8/15/2017	Page 24