

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: JULY 26, 2017
Toms River MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: June 28, 2017.....Appendix I**

- CORRESPONDENCE:**
 - Letter from Qual-Lynx - Ann Noble.....Page 1

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs**
 - Executive Director's Report.....Page 2

- TREASURER – Stuart Neuhof**
 - Vouchers Report – July billsPage 19
 - Monthly ReportsPage 22

- ATTORNEY –Robert Budesa, Esquire**

- MANAGED CARE – QualCare**
 - Monthly ReportPage 36

- SAFETY DIRECTOR – JA Montgomery**
 - Monthly Report and Agenda.....Page 41

- CLAIMS SERVICE – Qual-Lynx Associates**
-

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
Payment Authority Requests

- MEETING ADJOURNED**



June 23, 2017

Dear Valued Clients and Business Partners:

Back in March 2015, Cigna acquired QualCare Alliance Networks, Inc. (QANI). That agreement allowed us to enhance Cigna's broad and integrated portfolio of health-related products and services and national scale with QANI's capabilities and local provider relationships. QANI, now part of Cigna's portfolio, is positioned for a strong future.

A key component of QANI's success has been its Property and Casualty Division. This division has grown from a small workers' compensation network provider under QualCare to the fully integrated managed care and claims service organization, Qual-Lynx, as it is known today. Through periods of strong organic growth and business acquisitions, Qual-Lynx has become a prominent regional provider of property and casualty claims administration services that we can all be proud of. I have had the pleasure of leading a great team down this very rewarding path and through the transition into the Cigna organization.

I am now ready to turn the reigns over to a new leader. I will be leaving my role as President and CEO of Qual-Lynx effective July 10th to pursue my interests outside of the insurance industry. I will be staying on with Cigna, in a consultative role through October to help ensure a smooth transition for the Qual-Lynx team.

I would like to announce that **Alice Lihou** will assume responsibility for the day to day operations of Qual-Lynx, as Senior Vice President, Qual-Lynx Operations. Alice has been my right hand since the acquisition of Scibal Associates, Inc. in 2009. Alice is a seasoned claims professional with thirty years of experience in claims administration, account management and operations. Alice is well known and highly respected in the industry for her claims expertise, strategic thinking and strong client partnerships.

Alice will be supported by the following senior leaders:

Kathy Kissane - Assistant Vice President of Account Management. Kathy has over twenty-five years of experience in the insurance industry, including seventeen years with Qual-Lynx in claims and account management roles. Kathy is responsible for overall TPA account management, client retention and client satisfaction. She will also support TPA business development and sales.

Eileen Luterzo - Assistant Vice President of Workers' Compensation Clinical Services. Eileen has over twenty-one years of experience in workers' compensation case management including seven years running the day to day operations of the Qual-Lynx case management and claim intake unit.

Steve McNamara - Assistant Vice President of Client Services. Steve has thirteen years of experience in the managed care and related services industry. For Qual-Lynx, Steve has overall responsibility for managed care client services and business development.

The future for Qual-Lynx is very bright, especially given the extensive resources that the Cigna organization has brought to the company. Please join me in congratulating Alice and her leadership team as they forge ahead with new and exciting opportunities for Qual-Lynx.

Please feel free to contact me if you have any questions. I can be reached at 609-833-2088.

Sincerely,

Ann L. Noble
President and CEO

New Jersey Utility Authorities Joint Insurance Fund

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Date: July 26, 2017

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- Regulatory Affairs** - The 2016 Audit Report, Actuarial Certification & Statement of Actuarial Opinion has been filed with the State. The Synopsis of the Audit has been advertised in the Fund's newspaper.
- 2018 RFQ Fair & Open Process**- Draft Request for Qualification Forms for each Fund Professional are included in the Appendix II.
- 2018 Renewal Online Underwriting Database:** Members and risk managers received an email that the database is set up to begin the 2018 underwriting renewal – the completion deadline is August 15th.
- 2018 Membership Renewals**- Attached is a list of members scheduled to renew fund membership by January 1, 2018. Membership renewal documents will be mailed to members following the meeting.
- Safety Expo** – The second of two NJUA Safety Expos will be held on September 29th at the Camden County Regional Emergency Training Center. To date 37 employees have registered from 10 authorities.
- Cyber Task Force** – The MEL formed a task force to review various aspects of Cyber Risks. Presently, the task force is finalizing its efforts working on developing a minimum loss control recommendation.
- MEL 30th Anniversary Article** - A recent edition of the New Jersey League of Municipalities magazine highlighted the 30th Anniversary of the MEL. The article pointed out the long history of the Fund and how much member municipalities have saved over the years.
- Due Diligence Reports**
 - Financial Fast Track Report - 5/31/17 Page 6
 - Interest Rate Comparison Report - as of 5/31/2017 Page 7
 - Expected Loss Ratio - as of 5/31/17 Page 8
 - Claim Activity Report- as of 5/31/17 Page 9
 - Lost Time Accident Frequency Report - as of 5/31/17 Page 10
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 - Lost Days Report - as of 5/31/17 Page 13
 - POL/EPL – Compliance Status List – as of 7/17/17 Page 15
 - RMC Resolution & Agreement Status List –as of 7/17/17 Page 17
 - Regulatory Compliance Check List - as of 7/17/2017 Page 18