

RESOLUTION NO: 14-18

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
(hereafter referred to as "THE FUND")

ESTABLISHING A FISCAL MANAGEMENT PLAN

FOR THE 2018 FUND YEAR

WHEREAS, THE FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

WHEREAS, THE FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.) ; and

NOW, THEREFORE BE IT RESOLVED, THE FUND's Governing Body hereby appoints the following professionals for the 2018 Fund Year:

- I.** All funds for Administrative Expenses, Reinsurance, Dividends and
 - i. Miscellaneous Expenses, shall be withdrawn from the Official named Depository (ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.
 1. Robert, Fisher CHAIRPERSON
 2. Robert Burner, SECRETARY
 3. Stuart Neuhof, TREASURER
 4. Brian Bigler, COMMISSIONER
- II.** All funds for Claims payments shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.
 5. Alice Lihou, Qual-Lynx Associates
 6. Dave Ruber, Qual-Lynx Associates
 7. Janet Buggle, Qual-Lynx Associates
 8. Stuart Neuhof, Fund Treasurer
- III.** For Wire Transfers - that the FUND does hereby require that Investors Bank obtain voice confirmation prior to executing wire transfers to external accounts from the Fund Treasurer.

- IV.** The Cash and Investment Policy attached herewith, shall be adopted.
- V.** The rate of interest assessed by the Fund, for delinquent assessments for the year 2018 shall be the prime rate as of prior November 1 per annum, from the due date for any such assessment and imposed when first installment assessments are received after February 1st and when second installment assessments are received after the due date.
- VI.** Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.
- VII.** In accordance with the MEL's Retrospective Rating Program, the FUND does hereby transfers the aggregate excess contingency line item collected with 2018 Fund assessments to the Aggregate Loss Fund Contingency Account.

**NEW JERSEY UTILITY AUTHORITY JOINT INSURANCE FUND
BILLS LIST**

Resolution No. 15-18

March 2018

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the New Jersey Utility Authority Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001647			
001647	PERMA	2017 BAL DUE UNDER BILLED MEMBERSHIP ADJ	513.25
			513.25
001648			
001648	J.A. MONTGOMERY RISK CONTROL	2017 BAL DUE UNDER BILLED MEMBERSHIP ADJ	461.42
			461.42
Total Payments FY 2017			974.67

FUND YEAR 2018

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001649			
001649	MUNICIPAL EXCESS LIABILITY JIF	FAITHFUL PERFORMANCE BOND 2ND 2018	3,278.04
			3,278.04
001650			
001650	MUNICIPAL EXCESS LIABILITY JIF	MEL LIABILITY 2ND 2018	53,247.65
			53,247.65
001651			
001651	MUNICIPAL EXCESS LIABILITY JIF	WC 2ND 2018	128,954.70
			128,954.70
001652			
001652	QUALCARE, INC.	MANAGED CARE SERVICES - 03/2018	8,848.83
			8,848.83
001653			
001653	QUAL-LYNX	CLAIM ADJUSTING SERVICES - 03/2018	16,337.83
			16,337.83
001654			
001654	CLARION HOTEL&CONFERENCE CNTR	2018 NJUA SAFETY BREAKFAST BALNCE	341.88
			341.88
001655			
001655	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 03/2048	14,000.00
			14,000.00
001656			
001656	POSITIVE PROMOTIONS, INC.	NJUA SAFETY BREAKFAST GIVEAWAY 2/15/18	444.49
			444.49
001657			

001657	PERMA	POSTAGE FEE 02/2018	65.25
001657	PERMA	EXECUTIVE DIRECTOR FEE 03/2018	25,439.20
			25,504.45
001658			
001658	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 03/2018	2,832.96
			2,832.96
001659			
001659	BERRY,SAHRADNIK,KOTZAS& BENSON	ATTORNEY FEE 03/2018	1,681.73
			1,681.73
001660			
001660	CAPACITY COVERAGE CO. OF N.J.	UNDERWRITING MANAGER FEE 03/2018	7,187.00
			7,187.00
001661			
001661	MUNICIPAL EXCESS LIABILITY JIF	MSI 2ND 2018	15,339.39
			15,339.39
001662			
001662	ALLSTATE INFORMATION MANAGEMNT	ACCT: 412 - ACT & STOR 02/28/2018	63.51
			63.51
001663			
001663	CONNER STRONG & BUCKELEW	RMC FEE 1ST 2018 - PENNS GROVE SA	888.27
001663	CONNER STRONG & BUCKELEW	RMC FEE 1ST 2018 - MANTUA MUA	1,355.97
001663	CONNER STRONG & BUCKELEW	RMC FEE 1ST 2018 - BAYSHORE RSA	6,679.00
001663	CONNER STRONG & BUCKELEW	RMC FEE 1ST 2018 - LACEY MUA	3,226.86
			12,150.10
001664			
001664	DANSKIN INSURANCE AGENCY INC.	RMC FEE 1ST 2018 - S. MONMOUTH RSA	5,069.65
001664	DANSKIN INSURANCE AGENCY INC.	RMC FEE 1ST 2018 HILLSBOROUGH MUA	2,047.13
			7,116.78
001665			
001665	PUBLIC ENTITY ADVOCATES LLC	RMC FEE 1ST 2018 - WARREN COUNTY PRMUA	1,288.64
			1,288.64
001666			
001666	FAIRVIEW INSURANCE AGENCY	RMC FEE 1ST 2018 WESTERN MONMOUTH UA	9,466.82
			9,466.82

Total Payments FY 2018

308,084.80

TOTAL PAYMENTS ALL FUND YEARS \$ 309,059.47

**NEW JERSEY UTILITY AUTHORITY JOINT INSURANCE
FUND
SUPPLEMENTAL BILLS LIST**

Resolution No. 16-18

MARCH 2018

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the New Jersey Utility Authority Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001667			
001667	BORDENTOWN SEWERAGE AUTHORITY	RMC FEE 2ND 2017 - BORDENTOWN SA	3,028.65
001667	BORDENTOWN SEWERAGE AUTHORITY	RMC FEE 1ST 2017 - BORDENTOWN SA	3,028.65
			6,057.30
001668			
001668	BROWN & BROWN METRO, INC	RMC FEE 2ND 2017 - KEARNEY MUA	836.87
001668	BROWN & BROWN METRO, INC	RMC FEE 1ST 2017 - KEARNEY MUA	836.87
			1,673.74
001669			
001669	MEEKER SHARKEY & HURLEY	RMC FEE 2ND 2017 - BERNARDS TWP SA	2,506.49
001669	MEEKER SHARKEY & HURLEY	RMC FEE 1ST 2017 - BERNARDS TWP SA	2,506.49
			5,012.98
		Total Payments FY 2017	
			12,744.02

FUND YEAR 2018

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001670			
001670	APEX INSURANCE SVCS c/o QBE INS	POL & EPL 2 OF 2 INSTALLMENT 2018	242,680.00
			242,680.00
001671			
001671	BERRY,SAHRADNIK,KOTZAS& BENSON	LITIGATION MANAGEMENT - 2/28/2018	1,781.67
001671	BERRY,SAHRADNIK,KOTZAS& BENSON	LITIGATION MANAGEMENT - 02/28/2018	1,112.42
			2,894.09
001672			
001672	STUART NEUHOF	TREASURER FEE 03/2018	1,767.45

			1,767.45
001673			
001673	BORDENTOWN SEWERAGE AUTHORITY	RMC FEE 1ST 2018 - BORDENTOWN SA	3,038.15
			3,038.15
001674			
001674	FAIRVIEW INSURANCE AGENCY	RMC FEE 1ST 2018 - LAMBERTVILLE MUA	1,316.07
			1,316.07
		Total Payments FY 2018	
251,695.76			

TOTAL PAYMENTS ALL FUND YEARS \$ 264,439.78