



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

**SAFETY COMMITTEE MINUTES
Date: 12/14/2017
Evesham Municipal Utility Authority**

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on December 14, 2017 at the Evesham Municipal Utility Authority. The following members and professionals were in attendance.

AUTHORITY	NAME
Bayshore Regional SA	J. Michael Broyles
Berkeley Twp. MUA	Brian Blair
Bernards Twp. SA	Christopher Lalicato
Cinnaminson SA	Jack Haines
Deptford MUA	Marlene DiMarco
Evesham MUA	Richard Foley
	Robert Lender
	Chris Vandenburg
Hillsboro MUA	Eric Lehman
	Mike Spineli
Jackson MUA	Michael Janusz
Lacey MUA	Darren Coraggio
Lambertville MUA	Thomas Horn
Little Egg Harbor MUA	John Viteritto
Logan Twp. MUA	Terry Kucenski
	Christopher Whalen
Mantua MUA	Don Bonney
	Ray Ledrich
Manasquan River Regional SA	Pat O'Donnel
Middletown SA	Amanda Young
Monmouth County Bayshore OA	Jonathan Mannarino
Mount Holly MUA	Anthony Stagliano Sr.
North Bergen MUA	Luis Gotay
Pennsauken SA	Alan Gudis
Riverside SA	Joe D'Agostino

AUTHORITY	NAME
Two Rivers Water RA	Sharon Ham
Danskin Agency	Charles Casagrande
Hardenburgh Insurance Group	Joe Henry
	Danielle Colaianni
J. A. Montgomery	Joanne Hall
	Brian Maitland
	Howard Spencer

TECHNICAL TRAINING: E-JIF Review: Compliance, Regulations Changes, and Updates
Presented by Richard Erickson, First Environmental

MEETING COMMENCEMENT: The NJUA Executive Safety Committee meeting began at 11:15 AM

APPROVAL OF MINUTES: Minutes for November 9, 2017 NJUA Executive Safety Committee meeting approved.

SAFETY DIRECTOR'S REPORT:

- ***Safety Director Communications***
 - 11/30/17: SD Bulletin - Disposal of Improperly Discarded Syringes
- ***MEL Safety Institute***
 - MSI Monthly Training Schedule
- ***Safety Incentive Program***
 - Mid-Year Report due July 15, 2017
 - End-Year Report due January 15, 2018. **Any NJUA member ready to submit their End-Year Report can do so.**
 - 2018 SIP is being drafted. Minor changes to scoring will go into effective next year.

LOST TIME ACCIDENT FREQUENCY:

The Lost Time Accident Frequency was not available.

MEETING TOPIC COMMITTEE:

- Steering Committee meet in December to discuss topics for the upcoming year. Monthly topics, tracks for the expo, and a possible plant tour were discussed for 2018.
- If you would like to host a monthly meeting please let your consultant know. You can earn extra credit on the SIP if you host a meeting.

PEOSH ADVISORY COMMITTEE:

- The committee met on October 26, 2017 and information presented is contained in PEOSH activities reports from 7/1/17 to 9/30/17
- Most frequently cited violations during this timeframe
 - "Failure to maintain OSHA 300 logs" with 36 citations
 - "No emergency action plan" and "No written fire prevention" plan with 17 citations each
 - "No Hazard Communication training" with 13 citations
 - "Lockout/Tagout and Circuit breaker that were not labeled in the panel"

- Programmed Inspections
 - According to the information presented, as part of their 5-year strategic plan, PEOSH continues to focus on Fire Departments, Public Works Departments, Water Treatment Plants, and public nursing homes.
- On-Site Visits
 - Between July 1, 2017 and September 30, 2017 PEOSH conducted 68 general inspections
 - These inspections resulted in 640 violations with 56 orders to comply issued
 - There were eight “No Hazard” letters issued for the visited facilities.

SAFETY EXPO UPDATES:

The 4 tracks for the 2018 expo are being finalized. Dates and topics will be announced at the safety breakfast on February 28, 2018.

WEBSITE/ SAFETY MANUAL:

- Website has been updated with the remaining meeting for 2017
- Safety Manual will be discussed in December

OLD BUSINESS:

Recent Events:

- January 26, 2017 Workplace Injury & Illness Recording Webinar
https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html
- February 22, 2017 Safety Breakfast
- April 20, 2017 AED at Rockaway Valley Regional SA
- May 19, 2017 First Aid / CPR Day at Two River Water Reclamation Authority
- May 23, 2017 Lab Safety at Jackson MUA
- June 23, 2017 Middlesex Safety Expo
- July 20, 2017 Plant tour at a Lakewood MUA
- August No meeting
- September 30, 2017 Camden Safety Expo
- October 19, 2017 Reasonable suspicion / CDL driver update at Rockaway Valley Regional SA
- November 9, 2017 Cyber Security at Merchantville Pennsauken Water Commission
- November 16, 2017 First Aid/ CPR Day at Passaic Valley Water Commission
- December 14, 2017 Environmental Update at Evesham MUA

NEW BUSINESS:

Upcoming Events:

- February 28, 2018 Safety Breakfast at Clarion in Toms River.

COMMENTS FROM THE MEMBERS:

There were no comments from the members.

NEXT MEETING: February 28, 2018 Safety Breakfast at Clarion Toms River.

ADJOURNMENT: The NJUA Executive Safety Committee was adjourned at 11:45 AM.