



**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

**SAFETY COMMITTEE MINUTES**

**Date: February 28, 2018**

**Clarion Toms River**

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on February 28, 2018 at the Clarion Toms River. The following members and professionals were in attendance.

<b>AUTHORITY</b>	<b>NAME</b>
Bayshore Regional SA	J. Michael Broyles
Brick MUA	Denise Bottazzi
	Drew Duddy
Deptford MUA	Marlene DiMarco
	John Stocklin
Jackson MUA	Michael Janusz
Jersey City MUA	Kevin Carr
	David Wissen
Lacey MUA	Darren Coraggio
Little Egg Harbor MUA	John Viteritto
Logan Twp. MUA	Terry Kucenski
Manasquan River Regional SA	James Roe
Merchantville-Pennsauken WC	Sean Fitzgerald
Mount Holly MUA	Anthony Stagliano Sr.
North Bergen MUA	Luis Gotay
Passaic Valley WC	Joe Aldighieri
	Clemenza Goglucchi
	George Lewis
Rockaway Valley RSA	Maria Brush
	Ray Simmons
Secaucus MUA	Brian Beckmeyer
	Joseph Marchese
Two Rivers Water RA	Sharon Ham
Hardenbergh Insurance Group	Joe Henry
J. A. Montgomery	Robert Holwitt
	Howard Spencer

**MEETING COMMENCEMENT:** The NJUA Executive Safety Committee meeting began at 10:30 AM

**APPROVAL OF MINUTES:** Minutes for December 14, 2017 NJUA Executive Safety Committee meeting approved.

**SAFETY DIRECTOR'S REPORT:**

- ***MEL Safety Bulletins (Available on the NJ MEL App)***
  - 1/16/18: SD Bulletin – New CDL Opioid Testing Regulations
  - 1/18/18: SD Bulletin – Indoor Air Quality Training
  - 1/22/18: Did You Know? MSI Training Schedule
  - 1/29/18: SD Bulletin – Annual reminder to post 300A Summary Injury Logs
- ***Safety Incentive Program***
  - 2018 SIP available at <http://www.njuajif.org/safety/safeyincentiveprogram.html>

**LOST TIME ACCIDENT FREQUENCY:**

The LTAF Report for month-ending December 31, 2017, was reviewed. The NJUA JIF had an LTAF of 1.69 which is ranked 10<sup>th</sup> out of the 15 MEL JIFs. The 2017 LTAF average of the 15 MEL JIFs is 1.61 and is the first time the year ended under 2.0.

The NJUA JIF 3 year LTAF average as of December 31, 2017, is 2.47. 14<sup>th</sup> best of 15 MEL JIF's.

**MEETING TOPIC COMMITTEE:**

***Upcoming Events:***

- March 15, 2018 Tank Truck Deliveries Safety at Deptford MUA
- April 19, 2018 Wastewater Emergency Response Plan at Rockaway Valley Regional SA
- May 17, 2018 Plant Tour at Bayshore Regional Sewerage Authority
- June 29, 2018 Middlesex Safety Expo
- July 19 & 26, 2018 10 Hour OSHA General Industry (2-day class) at TBD
- August No meeting
- September 28, 2018 Camden Safety Expo
- November TBD
- December 20, 2018 Environmental Update at Evesham MUA

**SAFETY EXPO UPDATES:**

The Safety Expo tracks for 2018 are:

- Fast Track to Safety
- Jobsite Safety
- OSHA Focus Four
- Supervisors Skills

**WEBSITE/ SAFETY MANUAL:**

We will be working to update the website and the discussing replacing the safety manual with written program templates.

**OLD BUSINESS:**

***Recent Events:***

- January 26, 2018 Workplace Injury & Illness Recording Webinar  
[https://connerstrong.adobeconnect.com/recordkeeping/event/event\\_info.html](https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html)
- February 28, 2018 Safety Breakfast

**NEW BUSINESS:**

**COMMENTS FROM THE MEMBERS:**

There were no comments from the members.

**NEXT MEETING:** March 15, 2018 at 10:30 am at Deptford MUA

**ADJOURNMENT:** The NJUA Executive Safety Committee was adjourned at 11:50 AM.