



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

**SAFETY COMMITTEE MINUTES
Date: 7/20/2017
Lakewood Municipal Utility Authority**

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on July 20, 2017 at Lakewood Municipal Utility Authority. The following members and professionals were in attendance.

AUTHORITY	NAME
Bayshore Regional SA	J. Michael Broyles
Berkeley Township MUA	Brian Blar
	Michele Nugent
Bernards SA	Chris Lalicato
Hackettstown MUA	Joe King
Hanover SA	John Adamsky
Hillsborough MUA	Eric Lehman
Jackson MUA	Michael Janusz
Lakewood MUA	Harry Robbins
Manasquan River Regional SA	James Roe
Mantua MUA	Ray Ledrich
Monmouth County Bayshore OA	Jonathan Mannarino
Mount Holly MUA	Robert Maybury
	Brian Monaghan
North Bergen MUA	Thomas Mahan
Passaic Valley WC	Clemenza Goglucci
	George Lewis
Secaucus MUA	Brian Beckmeyer
Somerset Raritan Valley SA	Ellie Hoffman
	Dennis Smith
Toms River MUA	Bernie Rutkowski
Two Rivers Water RA	Sharon Ham

AUTHORITY	NAME
Western Monmouth UA	Ron Ingram
	Ed Kovacs
	George White
Hardenburgh Insurance Group	Joe Henry
J. A. Montgomery	Brian Maitland
	Howard Spencer
PERMA	Karen Read

TECHNICAL TRAINING:

Lakewood MUA Plant Tour

MEETING COMMENCEMENT:

The regular NJUA Executive Safety Committee Meeting began at 11:30 AM.

APPROVAL OF MINUTES:

OLD BUSINESS:

Recent Programs:

- January 26, 2017 Workplace Injury & Illness Recording Webinar
https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html
- February 22, 2017 Safety Breakfast
- April 20, 2017: AED at Rockaway Valley Regional SA
- May 19, 2017 First Aid / CPR Day at Two River Water Reclamation Authority
- May 23, 2017 Lab Safety at Jackson MUA
- June 23, 2017 Middlesex Safety Expo
- July 20, 2017 Plant tour at a Lakewood MUA

NEW BUSINESS:

- August No meeting
- September 30, 2017 **Camden Safety Expo**
- October 19, 2017 Reasonable Suspicion / CDL Driver update at Rockaway Valley Regional SA
- November 9, 2017 Cyber Security at Merchantville Pennsauken
- November 16, 2017 First Aid/ CPR Day at Passaic Valley Water Commission
- December 14, 2017 Environmental update at Evesham MUA

SAFETY EXPO SUB-COMMITTEE:

Joe Aldighieri: 2017 EXPO Chair

We had over 100 attendees for the Middlesex Safety Expo. The same tracks will be available for the September Expo in Camden County.

The four tracks for September Safety Expo:

- 1) Confined Space Entry Procedures with Demonstrations ***Full Day Session***

- 2) Fast Track to Safety
 - a. Control of Hazardous Energy (Lockout/Tagout)
 - b. Bloodborne Pathogens
 - c. Hazardous Materials for the Non-Chemist
 - d. Fire Safety
 - e. Distractive Driving
- 3) Supervising Safety ***Full Day Session***
 - a. Toolbox Safety Talks
 - b. Supervisor Key Performance Indicators
 - c. Job Safety Observations
- 4) Shop Safety
 - a. Electrical Safety Plans
 - b. Shop & Tool Safety
 - c. Hot Work & Welding Safety

SAFETY DIRECTOR'S REPORT:

- Safety Director Communications
 - 5/15/17: SD Bulletin on Training Summer Seasonal Employees
 - 5/23/17: Spring Cleaning
 - 5/23/17: MSI Training Schedule
 - 6/5/17: SD Bulletin on Stationary Work Zones
 - 6/26/17: Ladder Safety
 - 6/26/17: MSI Training Schedule

LOST TIME ACCIDENT FREQUENCY:

Brian Maitland provided the month-ending April 30, 2017 LTAF Report. The NJUA JIF had a LTAF of 0.75 (compared to 1.55 as of April 30, 2016) which was the 3rd out of the 15 MEL JIF's.

The NJUA JIF 3 year LTAF average as of April 30, 2017 is 2.50, 12th best of 15 MEL JIF's.

MEETING TOPIC COMMITTEE:

There was no meeting topic committee report presented.

COMMUNICATION / WEBSITE / SAFETY MANUAL:

Conference call to discuss manual will be scheduled.

NEXT MEETING:

The next meet will be on October 19, 2017 at Rockaway Valley Regional SA.

ADJOURNMENT:

With no further business to address, the meeting was adjourned at 12:00 PM.