



NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

**SAFETY COMMITTEE MINUTES
Date: 5/23/2017
Jackson Municipal Utility Authority**

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on May 23, 2017 at Jackson Municipal Utility Authority. The following members and professionals were in attendance.

AUTHORITY	NAME
Bayshore Regional SA	J. Michael Broyles
	Chelsea Bray
	Jessica Lockwood
Cape May County MUA	Emily Zidanic
Deptford MUA	Marlene DiNaro
Eatontown SA	Rich Johnson
Hanover SA	John Adamsky
Hillsborough MUA	Eric Lehman
	Mike Spinelli
Jackson MUA	Michael Janusz
Jersey City MUA	David Wissen
Lambertville MUA	Thomas Horn
Little Egg Harbor MUA	John Viteritto
Manasquan River Regional SA	James Roe
Mantua MUA	Don Bonney
	Tommy Brown
North Bergen MUA	Thomas Mahan
Ocean Twp SA	Jennifer Crumly
Riverside SA	Joseph D'Agostino
Secaucus MUA	Brian Beckmeyer
	Joe Manchese
Two Rivers Water RA	Sharon Ham

AUTHORITY	NAME
Washington Twp. MUA (Long Valley)	Mike Pucilowski
	Lester Wright
Western Monmouth MUA	Ed Kovacs
	Rosemary Fillimon
	George White
J. A. Montgomery	Brian Maitland
	Howard Spencer
PERMA	Brad Stokes

TECHNICAL TRAINING:

Laboratory Safety, by Howard Spencer, J.A. Montgomery

MEETING COMMENCEMENT:

The regular NJUA Executive Safety Committee Meeting began at 12:00 PM.

APPROVAL OF MINUTES:

OLD BUSINESS:

Recent Programs:

- 1/26/2017: Workplace Injury & Illness Recording Webinar
https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html
- 2/22/2017: Safety Breakfast
- 4/20/2017: AED at Rockaway Valley Regional SA

NEW BUSINESS:

- May 19, 2017 First Aid / CPR Day at Two River Water Reclamation Authority
- May 23, 2017 Lab Safety at Jackson MUA
- June 23, 2017 **Middlesex Safety Expo**
- July 20, 2017 Plant tour at a Lakewood MUA
- August No meeting
- September 30, 2017 **Camden Safety Expo**
- October 19, 2017 Reasonable Suspicion / CDL Driver update at Rockaway Valley Regional SA
- TBD Cyber Security- need a southern member to host
- November 16, 2017 First Aid/ CPR Day at Passaic Valley Water Commission
- December 14, 2017 Environmental update

SAFETY EXPO SUB-COMMITTEE:

Joe Aldighieri: 2017 EXPO Chair

Registration packets have been distributed via email on May 16, 2017 for the Middlesex Safety Expo on June 23, 2017.

The four tracks for June / September Safety Expo:

- 1) Confined Space Entry Procedures with Demonstrations ***Full Day Session***
- 2) Fast Track to Safety
 - a. Control of Hazardous Energy (Lockout/Tagout)
 - b. Bloodborne Pathogens
 - c. Hazardous Materials for the Non-Chemist
 - d. Fire Safety
 - e. Distractive Driving
- 3) Supervising Safety ***Full Day Session***
 - a. Toolbox Safety Talks
 - b. Supervisor Key Performance Indicators
 - c. Job Safety Observations
- 4) Shop Safety
 - a. Electrical Safety Plans
 - b. Shop & Tool Safety
 - c. Hot Work & Welding Safety

SAFETY DIRECTOR'S REPORT:

- Safety Director Communications
 - 4/12/17: SD Bulletin on CCV Lateral Sewer Lines
 - 4/18/17: MEL Leadership Skills
 - 4/25/17: MSI Training Schedule
 - 4/26/17: New MEL Leadership Training for Senior Managers
 - 4/26/17: CPR, AED, and First Aid Training May 19th at TRWRA

LOST TIME ACCIDENT FREQUENCY:

Brian Maitland provided the month-ending March 31, 2017 LTAF Report. The NJUA JIF had a LTAF of 0.60 (compared to 1.45 as of March 31, 2016) which was the 3rd out of the 15 MEL JIF's.

The NJUA JIF 3 year LTAF average as of March 31, 2017 is 2.41, 12th best of 15 MEL JIF's.

MEETING TOPIC COMMITTEE:

There was no meeting topic committee report presented.

COMMUNICATION / WEBSITE / SAFETY MANUAL:

Looking for help on manual updates speak to your consultant or George Lewis if you are interested in being on any of these committees.

NEXT MEETING:

The next meet will be on July 20, 2017 at Lakewood MUA.

ADJOURNMENT:

With no further business to address, the meeting was adjourned at 12:30 PM.