



**NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

**SAFETY COMMITTEE MINUTES**

**Date: March 15, 2018**

**Deptford Township Municipal Utilities Authority**

The New Jersey Utility Authorities Joint Insurance Fund Executive Safety Committee Meeting was held on March 15, 2018 at the Deptford Township Municipal Authority. The following members and professionals were in attendance.

<b>AUTHORITY</b>	<b>NAME</b>
Bayshore Regional SA	J. Michael Broyles
Deptford MUA	Marlene DiMarco
Evesham MUA	Richard Foley
	Jim Lynch
Jackson MUA	Michael Janusz
Lambertville MUA	Thomas Horn
Little Egg Harbor MUA	John Viteritto
Logan Twp. MUA	Terry Kucenski
	Christopher Whalen
Manasquan River Regional SA	James Roe
Mantua MUA	Don Bonney
	Ray Ledrich
	Terry Brown
	Jeff Baker
Monroe MUA	George Caruso
	Joe McGrail
North Bergen MUA	Lonnia Simmons
	Ray Simmons
Pennsauken SA	Alan Gudis
Plainfield MUA	Ivy Robinson
Secaucus MUA	Joseph Marchese
Two Rivers Water RA	Sharon Ham
Hardenbergh Insurance Group	Joe Henry
J. A. Montgomery	Brian Maitland
	Matt Genna
	Bob Holwitt

**MEETING COMMENCEMENT:** The NJUA Executive Safety Committee meeting began at 11:15 AM

**APPROVAL OF MINUTES:** Minutes for February 28, 2018, NJUA Executive Safety Committee meeting approved.

**SAFETY DIRECTOR'S REPORT:**

- ***MEL Safety Bulletins (Available on the NJ MEL App)***
  - 2/22/18: Did You Know? MSI Training Schedule
  - 2/27/18: SD Bulletin – Distracted Driving online class
- ***Safety Incentive Program***
  - 2018 SIP available at <http://www.njuajif.org/safety/safeyincentiveprogram.html>

**LOST TIME ACCIDENT FREQUENCY:**

The LTAF Report for month-ending J, was reviewed. The NJUA JIF had an LTAF of 1.69 which is ranked 10<sup>th</sup> out of the 15 MEL JIFs. The 2017 LTAF average of the 15 MEL JIFs is 1.61 and is the first time the year ended under 2.0.

The NJUA JIF 3 year LTAF average as of December 31, 2017, is 2.47. 14<sup>th</sup> best of 15 MEL JIF's.

**MEETING TOPIC COMMITTEE:**

***Upcoming Events:***

- April 19, 2018                      Back to the Basics at Rockaway Valley Regional SA
- May 17, 2018                        Plant Tour at Bayshore Regional Sewerage Authority
- June 29, 2018                       Middlesex Safety Expo
- July 19 & 26, 2018                10 Hour OSHA General Industry (2-day class) at Two Rivers
- August                                 No meeting
- September 28, 2018               Camden Safety Expo
- October                                TBD
- November                            TBD
- December 20, 2018               Environmental Update at Evesham MUA

**SAFETY EXPO UPDATES:**

The Safety Expo tracks for 2018 are:

- Fast Track to Safety
- Jobsite Safety
- OSHA Focus Four
- Supervisors Skills

**WEBSITE/ SAFETY MANUAL:**

We will be working to update the website and the discussing replacing the safety manual with written program templates.

**OLD BUSINESS:**

***Recent Events:***

- January 26, 2018 Workplace Injury & Illness Recording Webinar  
[https://connerstrong.adobeconnect.com/recordkeeping/event/event\\_info.html](https://connerstrong.adobeconnect.com/recordkeeping/event/event_info.html)
- February 28, 2018 Safety Breakfast
- March 15, 2018 Tank Truck Deliveries Safety at Deptford MUA

**NEW BUSINESS:**

**COMMENTS FROM THE MEMBERS:**

A number of members requested CPR/AED class for 2018. The request to offer two classes in 2018 will be presented to the Executive Board at March's meeting.

**NEXT MEETING:** April 19, 2018 at 10:30 am at Rockaway Valley Regional SA.

**ADJOURNMENT:** The NJUA Executive Safety Committee was adjourned at 11:45 AM.