

JUNE 26, 2019
TOMS RIVER MUA
10:30 AM
AGENDA AND REPORTS

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO THE STAR LEDGER, (2) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER AUTHORITY AND (3) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER AUTHORITIES

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: JUNE 26, 2019
Toms River MUA
10:30 AM

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- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: May 22, 2019..... Appendix I**

CORRESPONDENCE: None

REPORTS

EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs
 .Executive Director's Report.....Page 1

TREASURER – Stuart Neuhof
 .Vouchers Report – June bills Page 34
 .Monthly Reports Page 36

ATTORNEY –Robert Budes, Esquire

MANAGED CARE – QualCare
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SAFETY DIRECTOR – JA Montgomery
 .Monthly Report and Agenda..... Page 56

CLAIMS SERVICE – Qual-Lynx Associates

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION

1. Payment Authority Requests

MEETING ADJOURNED

New Jersey Utility Authorities Joint Insurance Fund

9 Campus Drive, Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

Date: June 26, 2019

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- Auditor Report & Actuary Valuation Report as of December 31, 2018** – Enclosed with your agenda booklet is the Auditor’s Report as of December 31, 2018 and the Actuary’s Valuation Report. A representative from Nisivoccia LLP will be present at the meeting to review the final audit report. Following the presentation, the enclosed Resolution and Group Affidavit must be executed.

- MOTION TO APPROVE YEAR-END FINANCIALS, ADOPT RESOLUTION #20-19 AND EXECUTE GROUP AFFIDAVIT INDICATING THAT THE FUND COMMISSIONERS HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT**

The Fund Office will file the financial reports with the state by the June 30th deadline.

- 2019 Coverage Documents** - The Fund office is in the final stages of preparing coverage documents. We expect to issue to members next week.
- Cyber Security:** In April, the Fund authorized the release of a Competitive Pricing RFP for a vendor to determine member compliance with the MEL’s Minimum Standard Risk Management Program. Responses were received from: Baker Tilly, Pivot Point, Special Counsel, Securance Consulting, PFK, MGT and IPKeys. Finance Committee (evaluation committee) is scheduled to meet on June 18th to begin to review responses.
- MEL JIF** – The MEL met on Wednesday, June 5, 2019 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Rutkowski’s report on the meeting is enclosed.
- Residual Claims Fund** – The RCF met on Wednesday, June 5, 2019 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Bigler’s report on the meeting is enclosed.
- EJIF**- The EJIF met on Wednesday, June 5, 2019 at the Forsgate Country Club in Jamesburg, NJ. Commissioner Rutkowski’s report on the meeting is enclosed.

- ❑ **MEL Website Cyber Page** – Information on Cyber has been reorganized on the MEL’s webpage and mobile app to make it easier to navigate to this material. The page includes model programs, videos and many resources that are available to members.
- ❑ **Safety Expo:** The Expo Committee is in the final stages for the Safety Expos, scheduled for June 28th and September 27th. Enclosed is a copy of the Registration notice that was distributed to members. To date, almost 73 employees have registered to attend, representing 18 authorities and 4 towns.
- ❑ **Legislation** - The MEL, NJ League of Municipalities and NJAC have been monitoring Senate bill no. S-477 for some time. The bill extends the statute of limitations in civil actions for sexual abuse claims. In late April, the draft bill was amended whereas eliminating public entity immunities under Title 59. The implications of this bill if not amended to add back Title 59 immunities for public entities, public officials, elected officials and all levels of government employees are significant.

The joint effort of the MEL, LOM, and NJAC and with the help of other parties, the sponsor agreed to amend the Bill to bring back common law immunities and case law immunities for public entities. Although we could not get Title 59 immunities reinstated, this is a better result than having public entities in a “strict liability” situation. This Bill goes into effect 12/31/19.

❑ **Due Diligence Reports**

- ❑ Financial Fast Track Report Page 21
- ❑ Interest Rate Comparison Report Page 22
- ❑ Expected Loss Ratio Page 23
- ❑ Claim Activity Report Page 24
- ❑ Lost Time Accident Frequency Report Page 25
- ❑ Lost Time Accident Frequency JIF All Page 27
- ❑ Lost Days Report Page 28
- ❑ POL/EPL – Compliance Status List – as of 5/14/19 Page 30
- ❑ RMC Resolution & Agreement Status List – as of 5/14/19 Page 32
- ❑ Regulatory Compliance Check List - as of 5/14/2019 Page 33