

MAY 22, 2019
TOMS RIVER MUA
10:30 AM
AGENDA AND REPORTS

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HERewith TO THE STAR LEDGER, (2) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER AUTHORITY AND (3) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER AUTHORITIES

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
MEETING: MAY 22, 2019
Toms River MUA
10:30 AM

-
- MEETING CALLED TO ORDER - OPEN NOTICE READ**
 - PLEDGE OF ALLEGIANCE**
 - ROLL CALL OF EXECUTIVE COMMITTEE**
 - APPROVAL OF MINUTES: April 24, 2019 Appendix I**

CORRESPONDENCE: None

REPORTS

EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs
 .Executive Director's Report.....**Page 1**

TREASURER – Stuart Neuhof
 .Vouchers Report – May bills **Page 21**
 .Monthly Reports **Page 24**

ATTORNEY –Robert Budes, Esquire

MANAGED CARE – QualCare
 .Monthly Report..... **Page 38**

SAFETY DIRECTOR – JA Montgomery
 .Monthly Report and Agenda..... **Page 43**

CLAIMS SERVICE – Qual-Lynx Associates

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION
1. Payment Authority Requests

MEETING ADJOURNED

New Jersey Utility Authorities Joint Insurance Fund

9 Campus Drive, Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

Date: May 22, 2019

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

- MEL Membership Renewal** – The Fund is scheduled to renew their MEL membership effective July 1, 2019. Enclosed in the Agenda is Resolution 18-19 renewing the Fund’s membership in the Municipal Excess Liability Joint Insurance Fund for the period of July 1, 2019 through June 30, 2022.
 - MOTION TO ADOPT RESOLUTION 18-19 AND EXECUTE THE AGREEMENT RENEWING THE FUND’S MEMBERSHIP IN THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2022.**
- Auditor & Actuary Year-End Report** – The financial audit for the period ending December 31, 2018 will be ready for review and approval at the June meeting and will be filed with the Departments of Insurance and Community Affairs by the June 30th deadline.
- 2019 Coverage Documents** - The Fund office will begin distributing the 2019 coverage documents to all Fund Commissioners and Risk Managers via email in late May.
- 2019 Risk Management Plan** – At last month’s meeting the Board agreed to update and clarify the deductible responsibility for each applicable claim for the member MUA and the NJUA JIF. Enclosed in Appendix II is the revised Risk Management Plan reflecting those changes.
- Cyber Security:** As authorized in April, the Fund released a Competitive RFP for a vendor to determine member compliance with the MEL’s Minimum Standards Risk Management Program for Cyber Security, including a request for pricing to assist members come into compliance. Deadline for submission is May 21st.
- MEL Cyber Task Force** - The MEL’s Cyber Task Force met on April 1st and is reviewing member compliance with risk control, claims experience and next steps. Task Force will be developing recommendations concerning what to look for in IT professionals. Included as part of the MEL

Underwriting Manager’s report is the Cyber Risk Management Compliance report; there is no change since last month.

Enclosed you will find a bulletin issued by the Task Force identifying a number of resources available without a cost.

- Safety Expo:** The Expo Committee is in the final stages of setting the schedule for the Safety Expos, scheduled for June 28th and September 27th. Enclosed is a copy of the Save the Date notice that was distributed to members. Registration packets will be emailed to all MEL members the end of May.
- Legislation -** The MEL, NJ League of Municipalities and NJAC have been monitoring Senate bill no. S-477 for some time. The bill extends the statute of limitations in civil actions for sexual abuse claims. Recently the bill was fast tracked and could be approved as early as May 2019. In late April, the draft bill was amended eliminating public entity immunities under Title 59. The implications of this bill if not amended to add back Title 59 immunities for public entities, public officials, elected officials and all levels of government employees are significant. The MEL is working on a comprehensive program to address.

The governor has signed the bill but included an announcement that sponsor committed to “introduce and swiftly pass a bill that will correct an error in the section of the bill relating to the liability of public entities”.

- 2019 Financial Disclosures** – The Fund office has provided all Fund Commissioners and Professionals with the login information they need to complete their Financial Disclosure filing for the NJUA JIF. The Filing deadline was April 30th and all but one Fund Commissioner completed this filing.

Due Diligence Reports

- Financial Fast Track Report Page 9
- Interest Rate Comparison Report Page 10
- Expected Loss Ratio Page 11
- Claim Activity Report Page 12
- Lost Time Accident Frequency Report Page 13
- Lost Time Accident Frequency JIF All Page 15
- Lost Days Report Page 16
- POL/EPL – Compliance Status List – as of 5/14/19 Page 17
- RMC Resolution & Agreement Status List – as of 5/14/19 Page 19
- Regulatory Compliance Check List - as of 5/14/2019 Page 20